

कंप्यूटर सदन / Computer Centre

विश्वभारती / Visva-Bharati

सं. सं./Docket No. 529

दि./Date 2/1/2021

**VISVA-BHARATI
SANTINIKETAN**

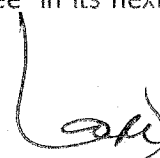


NOTICE

No.: Admn/Stat/HBA15.3/141/2019-20

Date: 01/01/2021

The undersigned is directed to convey that the competent authority has been pleased to constitute the Bi-Cycle Allowance Committee for the year 2019-20. In this connection, all Adhyakshas of Bhavanas/Vibhaga, Heads of Academic and Non-Academic Departments/offices/Sections are requested to kindly send proposal for granting bi-cycle allowance of eligible MTS (Permanent) Staff and Casual workers with Temporary Status (CLTS) working under their control within 31.01.2021 as the prescribed proforma (enclosed herewith) which will be placed before the said 'Allowance Committee' in its next meeting for consideration.

 01/01/2021
Assistant Registrar (Administration)

&

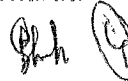
Convener of the Bi-cycle Allowance Committee

Visva-Bharati

Enclosure: Proforma

To

1. All Adhyakshas of Bhavanas/Vibhaga
2. All Heads of Academic and Non-Academic Departments/offices/Sections
3. Finance Officer
4. Deputy Registrar & C.S. to Vice-Chancellor
5. Internal Audit Officer
6. Assistant Registrar (Legal Cell)
7. Assistant Registrar (Purchase & Store))
8. P.A. to Registrar, Visva-Bharati
9. In-charge, Computer Centre for uploading it in the University Website


2/1/2021

VISVA-BHARATI

SANTINIKETAN

Ref. No.

Date:

To

Registrar

Visva-Bharati

Santiniketan

**PROFORMA FOR FURNISHING INFORMATION IN CONNECTION WITH PAYMENT OF BI-CYCLE
ALLOWANCE**

(Last date of receiving application: 31/01/2021)

- 1 Name of the Applicant:
- 2 Designation:
- 3 ID No:
- 4 Whether MTS (Permanent) Staff/ Casual Workers with Temporary Status:
- 5 Department/Office/Section:
- 6 Scale of pay:
- 7 Present basic pay (as on 01/07/2019) with GP:
- 8 Jobs assigned by the Office

Date:

Signature of the applicant

Signature of the Adhyaksha of the
Bhavana/Head of the Deptt./Office/Section