

NOTICE

All applications and duly filled-in forms recommended and forwarded by respective Research Supervisor and / or Head of the Department and / or Principal and / or Warden should be submitted for the approval of the Dy. Proctor / Proctor during the working hours of the office, at **LEAST 24 HOURS BEFORE COLLECTION TIME.**

The approved applications and leave forms will have to be **COLLECTED FROM THE OFFICE ONLY BETWEEN 5 PM TO 6 PM ON THE NEXT WORKING DAY.**

By Order

