



**VISVA-BHARATI
SANTINIKETAN**

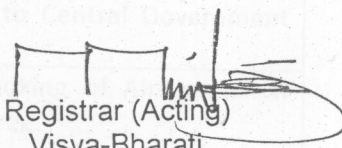
OFFICE ORDER

The undersigned is to forward herewith a copy of letter of UGC vide F.No. 25-4/2007(CU) dated 17/01/2016 alongwith four Office Memorandum of Govt. of India, details of which are given below:

Sl. No.	O.M. No. & Date	Ministries	Subject
1.	F. No. 2/5/2014- E.II(B) Date: 21/07/2015	Ministry of Finance, Department of Expenditure	Re-Classification/ Upgradation of cities/ towns on the basis of Census – 2011 for the purpose of grant of House Rent Allowance (HRA) to Central Government employees.
2.	F.No. 31011/5/2014- Estt.(A.IV) Date: 23/09/2015	Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training.	Procedure for booking of Air tickets on LTC clarification – reg.
3.	No. 4/25/2008- P&PW(D) Date: 19/11/2014	Department of Pension & Pensioners' Welfare	Enhancement of amount of Fixed Medical Allowance from Rs. 300/- to Rs. 500/- p.m. with effect from 19/11/2014 to the Central Government Pensioners residing in areas not covered under CGHS.
4.	No. 22011/6/2013 Estt.(D) dated 28/05/2014	Department of Personnel & Training	Eligibility of officers to be considered for promotion by DPC-Fixing of Crucial date- reg.

Necessary action in this re gard may be taken accordingly.

No. Estab/DR/O.O./144
Date: 19/01/2016


Registrar (Acting)
Visva-Bharati

To,

1. Joint Registrar (Establishment)
2. Deputy Registrar (Accounts)

Copy forwarded of information and necessary action to:

1. Finance Officer
2. CS to Vice-Chancellor
3. PA to Registrar
4. Section Officer (Meeting) – for reporting to Karma-Samiti
- ✓ 5. University Webmaster – to upload in the University Website
6. File



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
मानव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604309,



January, 2016

F.25-4/2007(CU) Office of the Registrar

The Registrar
Visva Bharati
Shantiniketan - 731235,
West Bengal.

Docket No. 345 Date 15/1

डॉकेट एवं भेजपा
साधारण विभाग
विश्वभारती
17 JAN 2016

सं. दिनांक
DOCKET & DESPATCH
GENERAL SECTION
VISVA-BHARATI

No. 5/2016 Date 16/01/16

Sub: Govt. of India Office Memorandum received from various Ministries-regarding.

- Re-classification/Upgradation of cities/Towns on the basis of Census-2011 for the purpose of grant of House Rent Allowance (HRA) to Central Government employees.
- Procedure for booking of Air-tickets on LTC-Clarification, reg.
- Enhancement of the amount of Fixed Medical Allowance from Rs.300/- to Rs.500/- p.m w.e.f. 19.11.2014 to the central Government Pensioners residing in areas not covered under CGHS.
- Eligibility of officers to be considered for promotion by DPC-Fixing of Crucial Date-reg.

Sir,

The undersigned is directed to enclose herewith the followings Office Memorandums received from the various Ministries as detailed below:-

S.No	O.M. No.& Date	Ministries	Subject
1.	F.No. 2/5/2014- E.II(B) Date-21.07.2015	Ministry of Finance, Department of Expenditure.	Re-classification/Upgradation of cities/Towns on the basis of Census-2011 for the purpose of grant of House Rent Allowance (HRA) to Central Government employees.
2.	F.No.31011/5/2014- Estt.(A.IV) Dated-23.09.15	Govt. of India, Ministry of Personnel, Public Grievances of Pensions department of Personnel & Training.	Procedure for booking of Air-tickets on LTC-Clarification, reg.
3.	No. 4/25/2008- P&PW(D) Dated-19.11.2014	Department of Pension & Pensioners' Welfare.	Enhancement of amount of Fixed Medical Allowance from Rs.300/- to Rs.500/- p.m w.e.f. 19.11.2014 to the Central Government Pensioners residing in areas not covered under CGHS.
4.	No.F.22011/6/2013 Estt.(D)	Department of Personnel and Training	Eligibility of officers to be considered for promotion by DPC-Fixing of Crucial Date-reg.

You are requested to take appropriate action and circulate these orders at the earliest.

Yours faithfully,

Encl: as above

(Sushma Rathore)
Under Secretary

JRE / ARE

15.1.16

No. 2/15/2014-E.II(B)
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, 21st July, 2015.

OFFICE MEMORANDUM

Subject:- Re-classification/Upgradation of Cities/Towns on the basis of Census-2011 for the purpose of grant of House Rent Allowance (HRA) to Central Government employees.

Reference is invited to this Department's O.M. No. 2(13)/2008-E.II(B) dated 29.08.2008 relating to grant of House Rent Allowance (HRA) to Central Government employees on the recommendations of the 6th Central Pay Commission (CPC) whereby a list of cities/towns classified as "X", "Y" and "Z" for the purpose of grant of HRA was enclosed as Annexure. The matter relating to re-classification of cities/towns on the basis of Census-2011 for the purpose of grant of HRA to Central Government employees has been considered by the Government.

2. The President is pleased to decide that in supersession of all the existing orders relating to classification of cities/towns for the purpose of grant of HRA to Central Government employees, cities/towns shall now be re-classified as "X", "Y" and "Z" for the purpose of HRA as enumerated in the Annexure to these orders.

3. Consequent upon implementation of the recommendations of the 5th Central Pay Commission, certain cities/towns were placed in a lower classification as compared to their existing classification for HRA purpose vide this Department's O.M. No. 2(30)/97-E.II(B) dated 03.10.97. However, these cities/towns were allowed to retain their existing higher classification vide Para 3 thereof and further extended vide O.M. No. 2(21)/E.II(B)/2004 dated 16.03.2005 & O.M. No. 2(13)/2008-E.II(B) dated 07.01.2009. As other cities/towns to which protection of retaining earlier higher classification was allowed, got upgraded during the intervening period and as on date only two cities i.e. Ajmer in Rajasthan and Durgapur in West Bengal were retaining such protection. Consequent upon upgradation of these two cities also on the basis of their population as per Census-2011, provisions contained in Para 3 of this Department's O.M. No. 2(30)/97-E.II(B) dated 03.10.97 which were allowed to further continue vide O.M. dated 16.03.2005 & 07.01.2009, stand withdrawn/discontinued.

4. Special orders allowing continuance of HRA at Delhi ("X" class city) rates to Central Government employees posted at Faridabad, Ghaziabad, NOIDA and Gurgaon, at Jalandhar ("Y" class city) rates to Jalandhar Cantt., at "Y" class city rates to Shillong, Goa & Port Blair vide this Department's O.M. No. 2(13)/2008-E.II(B) dated 29.08.2008, and continuance of HRA at par with Chandigarh ("Y" class city) to Panchkula vide this Department's O.M. No. 2(13)/2008-E.II(B) dated 04.03.2011, shall continue to be applicable till the recommendations of 7th CPC are considered by the Government.

5. These orders shall take effect from 1st April, 2015.

M/s.R.V
29/9/15

ANNEXURE

to O.M. No.2/5/2014-E.II(B) dated 21.07.2015.

LIST OF CITIES/TOWNS CLASSIFIED FOR GRANT OF
HOUSE RENT ALLOWANCE TO CENTRAL GOVERNMENT EMPLOYEES

Sl. No.	STATES/ UNION TERRITORIES	CITIES CLASSIFIED AS "X"	CITIES CLASSIFIED AS "Y"
1.	ANDAMAN & NICOBAR ISLANDS	—	—
2.	ANDHRA PRADESH/ TELANGANA	Hyderabad (UA)	Vijayawada (UA), Warangal (UA), Greater Visakhapatnam (M.Corp.), Guntur (UA), Nellore (UA)
3.	ARUNACHAL PRADESH	—	—
4.	ASSAM	—	Guwahati (UA)
5.	BIHAR	—	Patna (UA)
6.	CHANDIGARH	—	Chandigarh (UA)
7.	CHHATTISGARH	—	Durg-Bhilai Nagar (UA), Raipur (UA)
8.	DADRA & NAGAR HAVELI	—	—
9.	DAMAN & DIU	—	—
10.	DELHI	Delhi (UA)	—
11.	GOA	—	—
12.	GUJARAT	Ahmadabad (UA)	Rajkot (UA), Jamnagar (UA), Bhavnagar (UA), Vadodara (UA), Surat (UA)
13.	HARYANA	—	Faridabad* (M.Corp.), Gurgaon* (UA)
14.	HIMACHAL PRADESH	—	—
15.	JAMMU & KASHMIR	—	Srinagar (UA), Jammu (UA)
16.	JHARKHAND	—	Jamshedpur (UA), Dhanbad (UA), Ranchi (UA), Bokaro Steel City (UA)
17.	KARNATAKA	Bengalore/Bengaluru (UA)	Belgaum (UA), Hubli-Dharwad (M.Corp.), Mangalore (UA), Mysore (UA), Gulbarga (UA)
18.	KERALA	—	Kozhikode (UA), Kochi (UA), Thiruvananthapuram (UA), Thrissur (UA), Malappuram (UA), Kannur (UA), Kollam (UA)
19.	LAKSHADWEEP	—	—
20.	MADHYA PRADESH	—	Gwalior (UA), Indore (UA), Bhopal (UA), Jabalpur (UA), Ujjain (M. Corp.)

S.NO. 77(FR) P.452

No. 31011/5/2014-Estt (A-IV)

Government of India

Ministry of Personnel, Public Grievances and Pensions

Department of Personnel and Training

Establishment A-IV Desk

North Block, New Delhi-110 001

Dated: September 23, 2015

OFFICE MEMORANDUM

Subject:- Procedure for booking of air-tickets on LTC- Clarification reg.

The undersigned is directed to refer to this Department's O.M. No. 31011/4/2014-Estt.(A-IV) dated 19th June, 2014 which lays down that the Government employees are required to book the air tickets directly from the airlines (Booking counters, website of airlines) or by utilizing the service of Authorized Travel Agents viz. 'M/s Balmer Lawrie & Company', 'M/s Ashok Travels & Tours' and 'IRCTC' (to the extent IRCTC is authorized as per DoPT O.M. No. 31011/6/2002-Estt.(A) dated 02.12.2009) while undertaking LTC journey(s). Vide DoPT's O.M. 31011/5/2014-Estt.(A-IV) dated 24.09.2014, the web-portal of these authorized travel agents will also be treated as an acceptable mode for purchase of air tickets on LTC subject to the conditions stated vide Department of Expenditure's O.M. No. 19024/1/2012-E-IV dated 5th September, 2014.

2. It has been observed that various Ministries/Departments continue to send references to DoPT seeking relaxation regarding the booking of air tickets for the purpose of LTC from the travel agents not authorised by the aforesaid O.M.. In most of the cases, the common reason stated by the LTC beneficiaries is that they were not aware of the guidelines and inadvertently booked the tickets from other travel agents.

3. All the Ministries/ Departments are advised to ensure a wide circulation of the guidelines as stated in para 1 of this O.M.. This point may also be emphasized by the Administration whenever any advance is sought or intention to avail LTC is conveyed by the Government servant.

(M.P. Rama Rao)

Under Secretary to the Government of India

To

The Secretaries

All Ministries / Departments of Government of India.

(As per the standard list)

S.No. 68

NO.4/25/2008-P&PW(D)

Government of India

Ministry of Personnel, Public Grievances & Pensions
(Department of Pension & Pensioners' Welfare)

3rd Floor, Lok Nayak Bhawan, Khan Market,
New Delhi-110 003, Dated the 19th November, 2014.

OFFICE MEMORANDUM

Subject: Grant of Fixed Medical Allowance (FMA) to the Central Government Pensioners residing in areas not covered under CCHS.

The undersigned is directed to say that at present Fixed Medical Allowance is granted to the Central Government pensioners/family pensioners residing in areas not covered under Central Government Health Scheme administered by the Ministry of Health & Family Welfare and corresponding health schemes administered by other Ministries/Departments for their retired employees for meeting expenditure on their day-to-day medical expenses that do not require hospitalization. Orders were issued vide this Department's O.M. of even no. dated 26.05.2010 for enhancement of the amount of Fixed Medical Allowance from Rs. 100/- to Rs. 800/- p.m. w.e.f. 1.09.2008.

2. The demand for further enhancement of FMA has been under consideration of the Government for some time past. Sanction of the President is hereby conveyed for enhancement of the amount of Fixed Medical Allowance from Rs. 300/- to Rs. 500/- per month. The other conditions for grant of Fixed Medical Allowance shall continue to be as contained in this Departments OMs No.45/57/97-P&PW(C) dated 19.12.97, 24.8.98, 30.12.98 and 18.8.99.

3. These orders will take effect from date of issue of this O.M.

4. These orders are issued with the concurrence of the Ministry of Finance (Deptt. of Expenditure) vide their I.D. Note No 588/E.V/2014 dated 22.10.2014 and in consultation with the Comptroller and Auditor General of India vide their UO No. 174 Staff(Rules)/02-2011 dated 12.11.2014.

5. Hindi version will follow.


(Harjit Singh)

Deputy Secretary to the Govt. of India

To
All Ministries/Departments (as per mailing list)

Copy to:

1. Chief Controller, Central Pension Accounting Office, Takoot-II, Bhikaji Cama Place, New Delhi- 110 066 with the request that suitable instructions may be issued to Pension Paying Banks to implement the above order.
2. NIC, for publishing on DOP&PW's Website www.pensionersportal.com.in under head 'circulars' sub head 'Fixed Medical Allowance'.
3. Hindi Section, Deptt. of Personnel and Training, North Block for Hindi version.

North Block, New Delhi
Dated the 28th May, 2014

OFFICE MEMORANDUM

Subject: - Eligibility of officers to be considered for promotion by DPC- Fixing of
Crucial Date - Regarding.

The undersigned is directed to invite reference to the Department of Personnel and Training's Office Memorandum No. 22011/3/98-Estt(D) dated September 17, 1998 regarding subject mentioned above, which provides that the crucial date for determining eligibility for promotion in case of financial year-based vacancy year would fall on January 1, immediately preceding such vacancy year and in case of calendar year-based vacancy year also, the first day of the vacancy year i.e. 1st January itself would be the crucial date.

2. In case of financial year-based vacancy year, there is a clear gap of 3 months between the crucial date of eligibility and the date of commencement of vacancy year i.e. between January 1 and April 1. Due to this gap, for any such vacancy year, even if the Departmental Promotion Committee (DPC) meeting is held in time as per the Model Calendar, there is always a possibility of few officers not fulfilling the eligibility criteria as on the crucial date of eligibility, though they are fulfilling the same as on the date of commencement of the vacancy year.

3. The matter has been examined in consultation with Union Public Service Commission. It has been decided that the crucial date of eligibility shall be 1st April of the vacancy year in case of financial year based vacancy year i.e. where the Annual Performance Appraisal Reports (APARs) are written financial year-wise. In case of calendar year based vacancy year, i.e. where APARs are written calendar year-wise, the crucial date of eligibility shall remain as 1st January of the vacancy year. These instructions shall come into force in respect of vacancy year 2015-16 (financial year) commencing from April 1, 2015 and vacancy year 2015 (calendar year) commencing from January 1, 2015 and shall, accordingly, be applicable to all such subsequent vacancy years.

4. These instructions shall be applicable to all services/posts. All Ministries/Departments are requested to bring these instructions to the notice of all concerned including attached and subordinate offices.



(Mukta Goel)
Director(E-I)

Tele. No. 23092479

All Ministries/Departments of the Government of India.