

**VISVA- BHARATI  
SANTINIKETAN  
ACADEMIC AND RESEARCH**

Aca./R-6.3/646 /2018-2019

Dated: 12.10.2018

Prof. Sutapa Mukhopadhyay  
Supervisor of Payel Das  
Department of Geography  
Vidya- Bhavana, V.B.

**Subject** Administrative approval(Post facto) of Payel Das for Hiring car for collection of research materials from Field (Purbasthali-I and Purbasthali- II) of Burdwan District under Supervisor, Prof. Sutapa Mukhopadhyay, Department of Geography, Vidya-Bhavana, Visva-Bharati.

This is to inform you that your proposal for administrative approval of Hiring car for Field work expense during the period from 08.01.18 to 09.01.18, 23.01.18 to 24.01.18 and 05.02.2018 has been approved by the University Administration.

The said expenditure amounting Rs.15,000/-(Fifteen thousand only) may be met out of the budget head " Self Contingency " of the said project, subject to availability of fund.

Sd/-  
Joint Registrar  
(Academic & Research)  
Visva-Bharati

No. Aca.R-6.3/646 /2018-2019

Dated: 12/10/18

Copy forwarded for information and necessary action to:

1. The Adhyaksha, Vidya - Bhavana, V.B.
2. The Head, Department of Geography, V.B.
3. The Accounts Officer, V.B.,
4. The Finance Officer, V.B
5. The Internal Audit Officer, Visva-Bharati
6. University Webmaster-to upload it in the University Website
7. Guard file

Joint Registrar  
(Academic & Research)  
Visva-Bharati