

**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

Consequent upon Sabbatical Leave of Prof. Shibani Chaudhury, Head, Department of Environmental Studies, Siksha-Bhavana w.e.f. 01-04-2018 to 30-09-2018, the undersigned is directed to convey that the competent authority has been pleased to pass order that Dr. Pratap Kumar Padhi, Associate Professor, Department of Environmental Studies will look after the office of the Head, Department of Environmental Studies, Siksha-Bhavana, Visva-Bharati w.e.f. 01-04-2018 to 30-09-2018 or till Professor Chaudhury resumes her duties as Head, Department of Environmental Studies, Siksha-Bhavana, Visva-Bharati whichever is earlier.

Memo No. Estab / E-I / AOH & IC / 2018-19 /

Date: 16-05-2018

Registrar (Acting)
Visva-Bharati

To

- 1) Dr. Pratap kumar Padhi, Department of Environmental Studies, Siksha-Bhavana.
- 2) Prof. Shibani Chaudhury, Department of Environmental Studies, Siksha-Bhavana.

Copy forwarded for information & necessary action to:-

- 1) All Directors / All Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Finance Officer / JFO / Joint Registrar-(Accounts) / IAO
- 4) Proctor & Chairman, (HMC)
- 5) Dean / Deputy Dean of Students Welfare
- 6) Chief Medical Officer / Chief Security Officer / University Engineer
- 7) All Joint Registrars / All Deputy Registrars / All Assistant Registrars
- 8) C.S to Upacharya
- 9) Assistant Registrar-(Meeting) -for placing it for ratification of the E.C.
- 10) P.A. to Registrar
- 11) University Web-Master- Please upload it in the University Website
- 12) Personal file-(02)