

The Deputy Registrar(Accounts)  
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave for ~~for~~ LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employee(s).

It may further be noted that 10 days leave encashment would be made to the employees who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Period of journey	Place	Pay Roll
1.	Smt. Arpita Chatterjee(Ganguly), Semi Professional Asstt., Siksha-Satra, V.B.	2000006	30/09/2009- 09/10/2009		3
2.	Smt. Arpita Chatterjee(Ganguly), Semi Professional Asstt., Siksha-Satra, V.B.	2000006	28/12/2014- 02/01/2015	N.Bengal	3
3.	Prpf. Bhaskar Jyoti Basu, Deptt. of History, Vidya-Bhavana, V.B.	1982018	24/02/2015- 07/03/2015	Rajasthan	
4.	Sri Bibhuti Bhushan Talukdar, Electrical Asstt.,Engg. Section, V.B.	1974021	26/02/2015- 05/03/2015	Andaman	1
5.	Sri Debashish Mahalanabish, Associate Professor, Deptt.of Design, Kala-Bhavana, V.B.	1997073	09/12/2014- 16/12/2014	Kalimpong	2
6.	Prof. Goutam Kumar Ghosh, Deptt. of ASEPAN, P.S.B., V.B.	1997124	05/10/2014- 16/10/2014	Kanyakumari- Kochi	1
7.	Prof. Manoranjan Pradhan, Deptt. of Odia, Bhasha-Bhavana, V.B.	1988041	22/12/2014- 31/12/2014	Kochi	9
8.	Sri Padmanath Garai, Electrician, Engg. Section, V.B.	1991044	27/02/2015- 05/03/2015	Andaman	2

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Sl.No.	Name, Designation & Department	ID No.	Period of journey	Place	Pay Roll
9.	Prof. Pankaj Panwar, Deptt. of Sculpture, Kala-Bhavana, V.B.	1995003	21/10/2014-29/10/2014	Ahmedabad	1
10.	Prof. Sabita Pradhan, Deptt. of Odia, Bhasha-Bhavana, V.B.	1985032	22/12/2014-31/12/2014	Kochi	1
11.	Sri Sandip Ghosh, Sr. Asstt., Estab.-I, V.B.	1997103	01/04/2015-04/04/2015	Kolkata(H.T.)	2
12.	Smt. Srilekha Chatterjee, Director, Primery Education, V.B.	1981055	27/12/2014-03/01/2015	Andaman	1
13.	Prof. Sukla Basu, DEOMEL, Bhasha-Bhavana, V.B.	19-94009	22/12/2014-29/12/2014	Kolkata(H.T.)	1
14.	Sri Sumanta Paul, Sr. Asstt., A/c. Section, V.B.	1997028	09/03/2015-16/03/2015	Mumbai	2
15.	Smt. Tanusri Bhowmik, Semi Professional Asstt., Central Library, V.B.	2000017	18/10/2011-01/11/2011	Uttarakhand	3

Necessary steps may please be taken accordingly.

  
Joint Registrar  
(Establishment)  
Visva-Bharati

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