

**VISVA-BHARATI  
SANTINIKETAN**



No. Reg/OO/89/79

Dated 12.05.2015

**OFFICE ORDER**

The undersigned is directed to convey that further to Order No. REG/Notifi/156 dated 13.01.2015 that for the following budget head Deputy Registrar (Estate) shall hence forth be the controlling officer :

“Operation and Maintenance of Lipika”

In addition to “Housekeeping of Bhavanas & Campus Common Area (including water bodies) “ and “ Rabindrabhawan Garden, Lipika Garden (Including Malancha)” as already conveyed vide order No. Reg/OO/89/79 dated 10.04.2015

This is for your kind information and necessary action.

Enclosed: As stated

  
Finance-Officer  
Visva-Bharati

To

1. Deputy Registrar (Estate)
2. University Engineer
3. Director , PESNS&SW
4. Deputy Registrar ( Accounts)
5. Assistant Registrar (Accounts)

Copy to:

1. Pro-Vice Chancellor/ All Provosts/ Directors/ Adhyapakas of Bhavana / Vibhagas
2. Heads of All Academic and Administrative Departments/ Centres/ Offices
3. Proctor
4. Internal Audit Officer
5. Joint Registrars/ Deputy Registrars/ Assistant Registrars
6. CS to Vice-Chancellor
7. Assistant Registrar , Office of Pro-Vice Chancellor
8. PA to the Registrar
9. PA to the Finance Officer
10. University Webmaster – with request to upload on University website
11. F No. Reg/OO/89/79