



ACCOUNTS OFFICE  
NOTICE

No.VB/ACT/2019/

Date: 02.02.2019

**Sub: Closing of accounts for financial year 2018-19, submission of bills regarding...**

This is brought to the notice of all concerned that, financial year 2018-19 is ending on 31.03.2019. The university is mandated by Govt. of India, Ministry of Human Resource Development and, the Comptroller & Auditor General of India to complete the annual accounts within 31<sup>st</sup> May after the close of financial year.

From the current financial year the University Grants Commission has made it mandatory to disburse Salary, Non-Salary and Capital Assets related expenditure through the PFMS portal. Entries in the PFMS portal cannot be made after the cut-off date and time. The cut-off date for the current financial, i.e., 2018-19 is 31<sup>st</sup> March 2019 till 24.00hrs. To enable the accounts office to process bills from the current year budget allocation for payment and entry in the PFMS system, co-operation from all the heads of Unit/Centre/Department/Bhavana is essential.

**Therefore, all the Unit/Centre/Department/Bhavana heads are requested to submit bills of their Unit/Centre/Department/Bhavana against the current financial year budget allocation, on or before 15<sup>th</sup> March 2019 by 05.30PM. It may please be noted that, no bills shall be accepted at the accounts office beyond 15<sup>th</sup> March.**

  
Joint Registrar Accounts

To,

All Directors/Principals of Bhavanas/Heads of All Academic and Non-Academic Departments, Centres.

Copy to:

1. The C S to Vice-Chancellor
2. Internal Audit Officer
3. Assistant Accounts Officer
4. P A to Registrar
5. P A to Finance Officer
6. All Section Officers in the Accounts Office
7. In-charge Computer Centre for uploading in the university's website.