



VISVA-BHARATI
SANTINIKETAN

OFFICE ORDER

The undersigned is to convey that Prof. Amit Hazra, Registrar (Acting) will take over the charge of the office of the Director, Granthana Vibhaga, Kolkata consequent upon superannuation of Sri Ajit Kumar Mondal, Joint Registrar, & present Director (Officiating) Granthana Vibhaga, Kolkata.

Sri Ajit Kumar Mondal, Joint Registrar, & present Director (Officiating) Granthana Vibhaga, Kolkata is requested to handover the charge of the office of the Director, Granthana Vibhaga, Kolkata to Professor Amit Hazra, Registrar (Acting) and Prof. Hazra is requested to take over the said charge on 30th May, 2017 in the afternoon.

Ref. No. EStab/E-III/O.2
Date 29/05/2017

AMW 29/5/17
Registrar (Acting)
Visva-Bharati

To

1. Prof. Amit Hazra, Registrar (Acting)
2. Sri Ajit Kumar Mondal, Joint Registrar, Granthana Vibhaga, Kolkata.

Copy forwarded of information and necessary action to:

1. All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/. Sections
3. Proctor
4. Finance Officer
5. Joint Registrar (Accounts)
6. All Joint Registrars/ JFO/Deputy Registrars/IAO/Assistant Registrars
7. C.M.O./C.S.O/U.E.
8. CS to Vice-Chancellor
9. PA to Registrar
10. Pay Fixation Cell
11. Hindi Officer – to translate into Hindi and arrange to upload in the University website
12. Assistant Registrar (Meeting) – to report to Karma-Samiti
13. University Webmaster – to upload in the University Website