



VISVA-BHARATI  
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date:10 /09/2016

The Accounts Officer  
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave prior to commencement of LTC journey

Ref.V.B./EST-II/22 dt.26/09/2013

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible before proceeding on LTC journey in favour of the following employees subject to the condition that an undertaking to be obtained from the concerned employees prior to disbursement of the amount in terms of the above noted Reference No. issued in favour of Deputy Registrar (Accounts) earlier.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Amal Kumar Mondal, Office Asstt., Deptt. of R.E.C., P.S.V., V.B.	1999020	Andaman	18/09/2016-26/09/2016
2.	Sri Biswajit Majumdar, Semi Professional Asstt., Central Library, V.B.	2000004	Andaman	18/09/2016-26/09/2016
3.	Sri Joy Narayan Roy, Sr. Compositor, Santiniketan Press, V.B.	1988124	Andaman	18/09/2016-26/09/2016
4.	Sri Kamakshya Charan Dutta, Jr. Office Asstt., Patha-Bhavana, V.B.	1988051	Andaman	17/09/2016-25/09/2016
5.	Sri Keshab Mandal, Sr. Compositor, Santiniketan Press, V.B.	1988126	Andaman	18/09/2016-26/09/2016
6.	Sri Narayan Chandra Mondal, Asstt. Engineer(Civil), Engg. Section, V.B.	1987001	Leh-Ladakh	31/08/2016-06/09/2016

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Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
7.	Sri Pradip Kumar Das, Sr. Machineman, Santiniketan Press, V.B.	1987023	Andaman	18/09/2016-26/09/2016
8.	Rafiqul Islam, Associate Professor, R.E.C., P.S.V., V.B.	1985061	Shillong	11/09/2016-14/09/2016
9.	Sri Ram Narayan Roy, Sr. Book Binder, Santiniketan Press, V.B.	1997104	Andaman	18/09/2016-26/09/2016
10.	Sri Shib Shankar Roy, Sr. Asstt., Accounts Office., V.B.	1988058	Andaman	17/09/2016-25/09/2016
11.	Sri Smritimoy Ghosh, Professional Asstt., Central Library, V.B.	2000021	Andaman	18/09/2016-28/09/2016
12.	Sri Sonjoy Kumar Pal, Technical Asstt., P.S.B., V.B.	1998030	Andaman	22/09/2016-28/09/2016
13.	Smt. Sutapa Pramanik(Majumder), Asstt. Lecturer, Patha-Bhavana, V.B.	2013054	Andaman	18/09/2016-28/09/2016
14.	Sri Uttam Kumar Pal, Lab. Technician, P.M.H., V.B.	1989042	Andaman	22/09/2016-29/09/2016

Necessary steps may please be taken accordingly.

Joint Registrar  
(Establishment)

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