



VISVA-BHARATI
SANTINIKETAN

OFFICE ORDER

The undersigned is to convey that Prof. Amrit Sen, Department of English will function as Director (officiating), Granthana-Vibhaga in addition to his normal duties until further order.

Prof. Sabuj Koli Sen, Director (officiating), Granthana-Vibhaga is requested to handover the charge of the office of the Director, Granthana Vibhaga, Kolkata to Prof. Amrit Sen and Prof. Amrit Sen is requested to take over the said charge with intimation to the undersigned.

This is issued with the approval of the competent authority.

Ref. No. Estab/DR/OO/240
Date 23/06/2018

Registrar (Acting)
Visva-Bharati

To

1. Prof. Sabuj Koli Sen, Vice-Chancellor (officiating)
2. Prof. Amrit Sen, Department of English

Copy forwarded of information and necessary action to:

1. Director, Granthana-Vibhaga
2. All Directors/Principals of all Bhavanas/ Vibhagas
3. All Heads of Academic and Non-teaching Departments/ Centres/. Sections
4. Proctor
5. Finance Officer
6. Joint Registrar (Accounts)
7. All Joint Registrars/ JFO/Deputy Registrars/IAO/Assistant Registrars
8. C.M.O./C.S.O/U.E.
9. CS to Vice-Chancellor
10. Assistant Registrar (Meeting) – to report to Karma-Samiti
11. PA to Registrar
12. Pay Fixation Cell
13. Hindi Officer – to translate into Hindi and arrange to upload in the University website
14. University Webmaster – to upload in the University Website
15. File