



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that on account of the ensuing financial year ending for the year 2017-18, ongoing works of the 7th CPC implementation and ongoing visit of the Central Audit Team, all the offices of the University will remain open on 28/03/2018, 29/03/2018 and 30/03/2018.

Those, who have to observe the Good Friday on 30th March 2018, may inform the Head of the Department/ Office concerned in writing and take prior permission in advance.

However, classes will not be held on these days and the students need not attend their Department.

This is issued with the approval of the competent authority.

Ref. No. Estab/DR/OO/227
Date 27/03/2018


Registrar (Acting)
Visva-Bharati

Copy forwarded of information and necessary action to:

1. All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/ Sections
3. Proctor
4. Finance Officer
5. Joint Registrar (Accounts)
6. All Joint Registrars/ JFO/Deputy Registrars/IAO/Assistant Registrars
7. C.M.O./C.S.O/U.E.
8. CS to Vice-Chancellor
9. Assistant Registrar (Meeting) – to report to Karma-Samiti
10. PA to Registrar
11. Pay Fixation Cell
12. Hindi Officer – to translate into Hindi and arrange to upload in the University website
13. University Webmaster – to upload in the University Website
14. File