




Visva-Bharati
Santiniketan

NOTICE

Enlisted casual workers of the University are requested to submit relevant information in the enclosed proforma along with self-attested photocopies in support of them at the office of the Assistant Accounts Officer, Visva-Bharati positively by 15.07.2018, so as to facilitate the process of online registration of their names with the Employees Provident Fund Organisation (EPFO).

Ref. No. Admn./G/G-15/221
Date: 30.06.2018


Registrar (Acting)
Visva-Bharati
कुलसचिव (कार्यवाहक)
विश्वभारती
Registrar (Acting)
Visva-Bharati

Copy to:

1. The Directors and Adhyakshas of all Bhavanas / Vibhagas.
2. Finance Officer.
3. Proctor.
4. Joint Registrar (Administration).
5. Accounts Officer.
6. Internal Audit Officer.
7. C.S. to Vice-Chancellor.
8. Assistant Accounts Officer – with a request to collect information and to arrange for registration with EPFO.
9. The Heads of all other academic and administrative departments / centres / offices.
10. Hindi Officer – to translate into Hindi and to arrange to upload in the University website.
11. In-charge, Computer Centre – for uploading in the University website.

Visva-Bharati
Santiniketan

Proforma for furnishing information by enlisted casual workers of Visva-Bharati for registration with the Employees Provident Fund Organisation (EPFO).

1. Name :
(Self-attested photocopies of Aadhar and voter ID are to be enclosed)
2. Address :
(Proof to be submitted if address is different from that in Aadhar and / or voter ID)
3. Aadhar linked mobile no. :
4. Educational qualification :
(Self-attested photocopies of relevant certificates are to be attached)
5. Marital status : Married / Unmarried
(Self-attested photocopies of Aadhar and voter ID of the spouse are to be attached) (Strike out the one which is not applicable)
6. Details of dependent family members :
(Self-attested photocopies proving relationship and dependency are to be attached)
7. Bank account details :
(Self-attested photocopy of the first page of bank passbook is to be attached)

DECLARATION

I hereby declare that all the information furnished above by me as well as those in the self-attested photocopies attached herewith are correct and true to the best of my knowledge and belief. I shall be solely liable for the consequences arising out of any incorrect and / or false information provided by me.

Place:
Date:

Signature