



VISVA-BHARATI
Central Library
(Visva-Bharati Library Network)

विश्वभारती / Visva-Bharati
सारांश सं./Docket No. 385
तिथि/Date 8-7-18

Memo No. CL/24/2018-19/(36)

Date: 03 July 2018

NOTICE

Sub: New Library Card

This may please be noted that the process of New Library Card will start from 20 July 2018. Now onwards newly admitted students of UG / PG/ Certificate/ Diploma, M.Phil /Ph. D. and Ph.D course work programmes of different Bhavanas are welcome to register for membership through online. Timing: 8.00 am to 7.00 pm on all VB working days and Wednesday & Thursday 11.00 am to 4.00pm.

A. Online registration:

Click on: <http://14.139.211.2:8380/opac/> or <http://172.16.2.2:8380/opac/> and fill-up online registration form from anywhere. Computers are available at Central Library, Sectional Libraries, and Concerned Academic Departments having campus connectivity. During filling up the registration form please take care on the following;

- Use Upper Case (Capital Letter) in all column except e-mail address
- Don't use or fill-up anything against the column IC No.; Category; and Institution (please see the demo copy in the 2nd page of the notice, display board at the Central Library and Announcement of the library website through the above link).
- after successful submission of the registration form don't forget to note down the system generated 'Registration Number' for intimating to the Circulation Desk, Central Library.

B. Document Verification & Photo Session (after online registration as at 'A'):

Report the 'Registration Number' at the Circulation Desk, Central Library along with the following documents:

- i. Visva-Bharati Identity Card (Original)
- ii. Enrolment Card (Original) and
- iii. Any Address proof Photo ID card

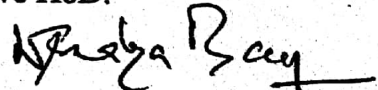
[The documents will be verified and returned on the spot]

Library staff will capture a photo of all the new library members during document verification.

C. Issues of Library Cards: Library Cards may be collected (in person) on any day after two working days of the Documents Verification and Photo Session as at 'B')

N.B. students should register their names in respective Bhavana Library immediately after collecting the Library card from the Central Library.

All the newly admitted Scholars/Students are invited to attend Library Orientation Programme to be conducted by Central library, as and when communicated by the respective HoD.


Prof-in-Charge,
University Library
Visva-Bharati, Santiniketan.