



VISVA-BHARATI
SANTINIKETAN

OFFICE ORDER

The undersigned is to convey that the following transfer is made in the interest of the University.

Sl. No.	Name & Designation	From	To
01.	Shri Joydeep Choudhury Office Assistant (Employee Code No. 1985074)	Granthana Vibhaga	Engineering Section

Head of the Department concerned is requested to release the above incumbent immediately to enable him to join his new place of posting positively by 15/9/2015. The joining report may be sent to the undersigned through the Head of the Department concerned.

No- Estab/E-III/O.2
Date- 10/09/2015


Registrar
Visva-Bharati

To,

01. Shri Joydeep Chaudhury | Through Head of the
| Department Concerned

Copy forwarded for information and necessary action to:-

1. Director, Granthana Vibhaga
2. University Engineer
3. Joint Registrar (Establishment)
4. Deputy Registrar (Accounts)- Pay & Allowances may be processed accordingly
5. C.S. to Upacharya
6. P.A. to Registrar
7. File
8. University Web Master – To upload in the University Web site
9. Hindi Officer – To translate in to Hindi and arrange to upload the hindi version in the website within three days from the date of issuance of this Office Order