



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is directed to convey that the Upacharya, upon the request made by Prof. Sandip Basu Sarbadhikary, Department of History on 28.07.2015 on medical ground, has been pleased to relieve Prof. Sandip Basu Sarbadhikary from the assignment of Controller of Examinations and all other responsibilities as Joint Coordinator - Tagore Studies, Adjunct Professor - Sangit Bhavana etc. entrusted to him by the University with immediate effect. However, Prof. Sarbadhikary shall continue to perform his academic, research and others related academic activities as per the directions of the Head of the Department concerned.

The University placed on record the contributions made by Prof. Sandip Basu Sarbadhikary during his tenure as Controller of Examinations of the University.

Prof. Sarbadhikary is hereby requested to handover the charge of Controller of Examinations to Shri Debasis Dutta, Joint Registrar, Academic & Research, Visva-Bharati under intimation to the Vice-Chancellor.

No. REG/OO/89/181
Date : 11.08.2015


Registrar
Visva-Bharati

To :

1. Prof. Sandip Basu Sarbadhikary, Department of History
2. Shri Debasis Dutta, Joint Registrar, Academic & Research

Copy to :

1. Pro-Vice Chancellor/All Provosts/Directors/Principals of all Bhavanas/Vibhagas
2. Heads of all Departments/Centres/Schools
3. Dean of Students Welfare
4. Proctor
5. Finance Officer
6. Controller of Examinations
7. Chief Medical Officer
8. All Joint Registrars/Deputy Registrars/Assistant Registrars
9. Chief Security Officer
10. University Engineer
11. Deputy Registrar, Accounts : to regulate his honorarium etc.
12. C.S. to the Vice-Chancellor
13. Estate Officer
14. Assistant Registrars, Examination Section
15. Assistant Registrar, Office of the Pro-Vice Chancellor
16. Section Officer, Meetings
17. P.A. to the Registrar
18. University Webmaster - To upload it in the University Website.