



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey the approval of the competent authority that Shri Atul Prakash Trivedi is relieved from the post of Finance Officer, Visva-Bharati with effect from 07/01/2018 afternoon, subject to clearance of dues, so as to enable him to join his parent post at Indian Institute of Technology Kharagpur.

Shri Trivedi is requested to submit the staff identity card, medical card, library card etc and clear the University dues, if any, immediately.

No. ANE-1394(A-113)
Date: 07/01/2018

Amz 7/1/18
Registrar (Acting)
Visva-Bharati

To,

1. Shri Atul Prakash Trivedi

Copy forwarded of information and necessary action to:

1. Pro-Vice-Chancellor /All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Departments/ Centres
3. Finance Officer
4. All Joint Registrars/ Deputy Registrars/IAO/Assistant Registrars
5. C.M.O./C.S.O/U.E
6. CS to Vice-Chancellor
7. Assistant Registrar (Meeting) – for reporting to Karma-Samiti
8. PA to Registrar
9. Hindi Officer – to translate into Hindi and arrange to upload in the University website
10. University Webmaster – to upload in the University Website
11. File