

गणित सदन / Computer Centre
विश्वभारती / Visva-Bharati
सारांश सं./Docket No. ... 879
तिथि/Date ... 29-12-17

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VISVA-BHARATI
SANTINIKETAN

21.
Date:12/2017

Ref.No. V.B./EST-II/33

The Joint Registrar(Accounts)
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employee.

It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Ambika Charan Adhikari, Sr Asstt., Examination Section, V.B.	1993027	Delhi	18/10/2017-26/10/2017
2.	Sri Bikash Kumar Mukherjee, Work Asstt., Engineering Section, V.B.	1985049	Guwahati	11/10/2017-18/10/2017
3.	Firoj Mondal, Jr. Asstt., Accounts Office, V.B.	1995039	Kolkata	06/12/2017-07/12/2017
4.	Sri Julhas Mondal, Security Guard, W & W, V.B.	1986062	Kolkata	10/12/2017-12/12/2017
5.	Sri P. Mukunda Kumar, Asstt. Professor, Sangit-Bhavana, V.B.	2004056	Palakkad, Kerala	27/09/2017-10/10/2017
6.	Sri Pradip Sarkar, Laboratory Attendant, P.S.B., V.B.	2001003	Kolkata	25/11/2017-27/11/2017
7.	Smt. Pramila Patulia, Asstt. Professor, Deptt. of Odia, V.B.	2007019	Bhubaneswar	02/12/2017-08/12/2017
8.	Prof. Prasanta Kr. Ghosh, Deptt. of Social Work, P.S.V., V.B.	1988128	Goa, Mumbai	11/12/2017-20/12/2017
9.	Sri Raj Mallick, Asstt. Registrar, V.B.	2012040	North Lakhimpur	27/11/2017-09/12/2017
10.	Sri Rajesh Kumar Shaw, Hindi Translator, Rajbhasha Cell, V.B.	2012041	Kankinara	04/12/2017-05/12/2017
11.	Sri Santadas Ghosh, Associate Professor, Deptt. of Economics, V.B.	2007022	Trissur, Kerala	03/11/2017-11/11/2017

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Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
12	Sri Subhasish Roy, Asstt. Professor, Deptt. of Physics, V.B.	2007040	Dibrugarh, Assam	25/09/2017-04/10/2017
13.	Sri Sujit Kumar Paul, Asstt. Professor, REC, V.B.	2000003	Goa	10/12/2017-20/12/2017
14.	Sri Uday Sankar Chatterjee, Engg. Deptt. V.B.	1989005	Kolkata	20/10/2017-22/10/2017
15.	Sri Utpal Mukherjee, Office Asstt, Rabindra-Bhavana,(P.M.H.), V.B.	1991015	Kolkata	27/11/2017-27/11/2017

Necessary steps may please be taken accordingly.

Copy to:-

1. Person concerned(15)
2. Guard file
3. Personal file
4. Hindi Officer, Hindi Cell
5. University Webmaster- Kindly upload it in the University website

Joint Registrar
(Establishment)

21-12/17

21/12/17