

**Visva-Bharati**  
**Central Library**

**Memo. No. CL / 547 / 2016-17 / (27A)**

**Date: 15-12-2016**

To  
The Registrar  
Santiniketan  
Visva-Bharati

**Sub: CHARGE OF THE UNIVERSITY LIBRARY, VISVA-BHARATI.**

We hereby hand over / Take over the charge of the Librarian, Visva-Bharati Library Network with effect from **15-12-2016** ( evening, 6-30 pm ) vide Office Order No. Estab/DR/O.O./184, Dated 15-12-2016.

Sd/-  
(Dr. V.K. Thomas ) 15-12-2016  
Relived Officer

Sd/-  
(Prof. Nirmalya Banerjee) 15-12-2016  
Relieving Officer


-----  
Memo No. Estab. / E-I / AOH & IC / 2016-17/ 37

SANTINIKETAN

Date: 20-01-2017

**Copy forwarded for information & necessary action to:-**

- 1) Pro-Vice-Chancellor / All Directors / All Principals of all Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Prof. Nirmalya Banerjee, Department of Botany, Siksha-Bhavana
- 4) Dr. V.K. Thomas, Former Librarian, Visva-Bharati
- 5) Proctor & Chairman, ( HMC ) / Dean / Deputy Dean of Students Welfare
- 6) Finance Officer /JFO / All Joint Registrars / All Deputy Registrars / All Assistant Registrars
- 7) Joint Registrar-(Accounts)
- 8) Chief Medical Officer / Chief Security Officer / University Engineer
- 9) Internal Audit Officer
- 10) C.S to Upacharya / P.A. to Registrar
- 11) Assistant Registrar-(Meeting)
- 12) Pay Fixation Cell
- 13) University Web-Master- Please upload it in the University Website
- 14) Hindi Officer- [ With a request to translate it into Hindi and arrange to upload in the University Website ]
- 15) Personal file

  
Joint Registrar ( Establishment )  
Visva-Bharati