

The undersigned is directed to convey that the Upacharya, subject to ratification by the Karma-Samiti (Executive Council), is pleased to appoint Dr. Tapu Biswas, Associate Professor, Department of English, Bhasha-Bhavana as Teacher-in- Charge in addition to his normal duties to assist Prof. Monoranjan Pradhan, Head, Department of English until further order with immediate effect.

Memo No. Estab./E-1/AOH&IC/2023-24 Date: 18.09.2023 Registrar(Acting) Visva-Bharati

To,

- 1) Prof. Monoranjan Pradhan, Principal, Bhasha-Bhavana, Visva-Bharati
- Dr. Tapu Biswas, Associate Professor, Department of English, Bhasha-Bhavana, Visva-Bharati

Copy forwarded for information & necessary action to:

- 1. All Directors/ Principals of the Bhavana / Vibhaga
- 2. All Heads of the Departments / Centres / Sections
- 3. Finance Officer / Joint Registrar (Accounts) / IAO
- 4. In-Charge, Chief Medical Officer / In-Charge of Security / University Engineer
- 5. All Joint Registrars / Deputy Registrars / Assistant Registrars
- 6. Joint Registrar & C.S. to Upacharya
- 7. Assistant Registrar (Meeting)- for placing it for ratification of the E.C.
- 8. In-Charge, Hindi Cell-with a request to translate it into Hindi and arrange to upload in the University Website.
- 9. P. A. to Registrar
- 10. In-Charge, Computer Centre: Please upload it in the University website
- 11. Personal File