



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey the approval of the Upacharya (Offg.) that consequent upon the acceptance of resignation tendered by Prof. Amit Kumar Hazra, Department of Lifelong Learning & Extension from the additional responsibility of Registrar, Shri Saugata Chattopadhyay, Joint Registrar will assume the charge of the office of the Registrar temporarily in addition to his normal duties until further order.

Prof. Amit Kumar Hazra is requested to handover the charge of the office of the Registrar to Shri Saugata Chattopadhyay and Shri Chattopadhyay is requested to take over the said charge immediately.

**No. Estab/DR/O.O./210
Date: 03/02/2018**


**Registrar (Acting)
Visva-Bharati**

To,

1. Prof. Amit Kumar Hazra
2. Shri Saugata Chattopadhyay

Copy forwarded of information and necessary action to:

1. All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/. Sections
3. Proctor
4. Finance Officer
5. All Joint Registrars/ Deputy Registrars/IAO/Assistant Registrars
6. C.M.O./C.S.O/U.E.
7. CS to Vice-Chancellor
8. Assistant Registrar (Meeting) – to report to Karma-Samiti
9. PA to Registrar
10. Hindi Officer – to translate into Hindi and arrange to upload in the University website
11. University Webmaster – to upload in the University Website
12. File