



VISVA-BHARATI
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date: 10/12/2015

The Deputy Registrar(Accounts)
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employee.

It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Ajoy Sankar Roy, P.A., Rabindra-Bhavana, V.B.	1990015	Chennai	19/10/2015-28/10/2015
2.	Sri Alakanan Baidya, Technical Asstt., Kala-Bhavana, V.B.	1985043	Hyderabad	20/10/2015-05/11/2015
3.	Sri Amindra Roy, Office Asstt., Proctor's Office, V.B.	1991001	J&K	22/09/2015-06/10/2015
4.	Sri Amit Kumar Das, Sr. Asstt., A/c. Office, V.B.	1988035	Andaman	05/11/2015-13/11/2015
5.	Prof. Asim Kumar Das, Deptt. of Chemistry, Siksha-Bhavana, V.B.	1991007	Amritsar	17/10/2015-29/10/2015
6.	Sri Asit Baran De, Sr. Asstt., E-III, V.B.	1988068	Varanasi	25/10/2015-31/10/2015
7.	Prof. Ashis Kumar Chatterjee, ASEPAN, PSB, V.B.	1986082	Raniganj	22/10/2015-30/10/2015
8.	Dr. Atiqur Rahaman, Deptt. of Arabic & Persian, Bhasha-Bhavana, V.B.	2011032	Visakapatanam	19/10/2015-26/10/2015
9.	Sri Badiul Jamal, Office Asstt., P.S.B., V.B.	1990035	Ajmer	22/10/2015-02/11/2015
10.	Sri Barendranath Pradhan, V.C. Residence, V.B.	2000020	Digha	19/10/2015-29/10/2015
11.	Smt. Bodhirupa Sinha, Principal, Patha-Bhavana, V.B.	2005032	J&K	03/11/2015-10/11/2015
12.	Smt. Chaya Rani Mandal, Asstt. Professor, Sangit-Bhavana, V.B.	2007034	J&K	24/09/2015-06/10/2015
13.	Smt. Chaya Ranjini Chakraborty, Asstt. Lecturer, Ananda Pathshala, V.B.	1988006	Bangaluru	16/10/2015-31/10/2015
14.	Sri Dhiman Kr. Kar, Office Asstt., Siksha-Satra, V.B.	1988112	Puri	14/10/2015-11/10/2015

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15.	Smt. Dipali Ghosh, Asstt. Lecturer, Patha-Bhavana, V.B.	1995030	Guwahati	20/10/2015-26/10/2015
16.	Smt. Gopa Banerjee, Mate, Engineering Section, V.B.	1990049	Sainthia	10/11/2015-16/11/2015
17.	Sri Kamal Kumar Halder, P.A.(Level-B), R.O., V.B.	1988049	Ramlochanpur	20/10/2015-28/10/2015
18.	Md. Mozharul Hamid, Asstt. Lecturer, Siksha-Satra, V.B.	2002099	Udaypur	14/10/2015-21/10/2015
19.	Prof. Narayan Chandra Mandal, Deptt. of Botany, Siksha-Bhavana, V.B.	1993046	Shillong-Guwahati	23/10/2015-01/11/2015
20.	Sri Pradip Kumar Saha, Asstt. Registrar, E-I, V.B.	1998045	Varanasi	25/10/2015-31/10/2015
21.	Prof. Pranesh Chowdhury, Deptt. of Chemistry, Siksha-Bhavana, V.B.	2000054	Kerala	22/10/2015-31/10/2015
22.	Sri Rajendra Balmiki, Laboratory Asstt., Deptt. of Botany, Siksha-Bhavana, V.B.	2001113	Ranchi	28/09/2015-30/09/2015
23.	Sri Sanjiban Sarkar, Asstt. Manager, Santiniketan Press, V.B.	2005018	New Bangaigaon	17/10/2015-28/10/2015
24.	Prof. Sarthak Chowdhury, Deptt. of E.E.S., P.S.B., V.B.	1997086	Shimla	19/10/2015-30/10/2015
25.	Sri Subhas Chandra Swarnakar, Former S.O., I.A.Office, V.B.	1987051	H.P.	18/09/2015-30/09/2015
26.	Sri Sukumar Pal, Asstt. Professor, Deptt. of Social Work, P.S.V., V.B.	1997025	Sikkim	22/10/2015-28/10/2015
27.	Syed Abu Suffian, S.O., Examination Section, V.B.	1988110	Andaman	26/10/2015-02/11/2015
28.	Prof. V.C Joy, Deptt. of Zoology, Siksha-Bhavana, V.B.	1979072	New Delhi	23/10/2015-03/11/2015

Necessary steps may please be taken accordingly.

Copy to:-

1. Person concerned(?)
2. Guard file
3. Personal file
4. Hindi Officer, Hindi Cell
- ✓ 5. University Webmaster- Kindly upload the office order in the University website

Joint Registrar
(Establishment)
10.12.15
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