

**VISVA-BHARATI
SANTINIKETAN**

Aca./R-6.3/ 836 /2018-19

Dated : 13/01/2019

Dr. Amit Roy
Co-ordinator
DBT funded Project
No. BT/HRD/01/09/2004 Vol-II
Department of Biotechnology
Siksha-Bhavana
Visva-Bharati

Subject : Administrative approval of TA / DA (including air fare), Hotel Charge, Taxi, Appcab, Autorickshaw, Rickshaw, Train fares and other charges.


This is to inform you that your proposal for administrative approval of TA / DA (including air fare), Hotel Charge, Taxi, Appcab, Autorickshaw, Rickshaw, Train fares and other charges to attending the DBT Task force meeting held in New Delhi during 12.12.2018 to 13.12.2018 has been approved by the competent authority.

The expenditure of an approx. Amount 25,000/- (Twenty five thousand) only may be met out of the budget head "Travel" of the said project, subject to availability of fund.

Sd/-
Joint Registrar
(Academic & Research)
Visva-Bharati

Copy forwarded for information and necessary action to :

1. The Adhyaksha, Siksha-Bhavana, Visva-Bharati
2. The Head, Department of Biotechnology, Siksha-Bhavana, Visva-Bharati
3. The Finance Officer, Visva-Bharati
4. The Joint Registrar (Accounts) Visva-Bharati
5. The Internal Audit Officer, Visva-Bharati
6. University Webmaster – to upload it in the University Website.
7. Guard file


13/01/19
Joint Registrar
(Academic & Research)
Visva-Bharati
