

**VISVA-BHARATI
SANTINIKETAN**

तिथि/Date 22.11.16

Joining Report

The following person has joined as Adhyapika-In-Charge (Officiating) of the Mrinalini Ananda Pathshala, Patha-Bhavana, Visva-Bharati with effect from the date of joining until further order. The details are furnished below.

Sl.No.	Name of the Person	Vide Office Order Memo No. & Date	Bhavana	Date of Joining
1	Smt. Sutapa Majumdar (Assistant Lecturer, Mrinalini Ananda Pathshala, Patha-Bhavana, V.B.) ID No. 2013054	Estab/ E-I / AOH & IC / 2016-17/ 26 Date: 11-11-2016	Mrinalini Ananda Pathshala, Patha-Bhavana.	15-11-2016 (Forenoon)

Memo No. Estab / E-I / AOH & IC / 2016-17/ 27
Date: 18-11-2016

21.

Joint Registrar (Establishment)
Visva-Bharati

1) Sm. Sutapa Majumdar, Assistant Lecturer, Mrinalini Ananda Pathshala, Patha-Bhavana.

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / Directors / Principal, Patha-Bhavana
- 2) All Heads of Departments / Centres / Sections / Adhyapika-In-Charge (MAP)
- 3) Joint Registrar-(Examinations) / Deputy Registrar-(Academic & Research)
- 4) Proctor & Chairman, (HMC) / Dean / Deputy Dean of Students Welfare
- 5) Finance Officer /JFO / All Joint Registrars / Deputy Registrars / Assistant Registrars
- 6) Accounts Officer
- 7) Chief Medical Officer / Chief Security Officer / University Engineer
- 8) Internal Audit Officer
- 9) Hindi Officer- [With a request to translate it into Hindi and arrange to upload in the University Website]
- 10) C.S to Upacharya / P.A. to Registrar
- 11) Section Officer -(Meeting)
- 12) University Web-Master- Please upload it in the University Website
- 13) Personal file