



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following transfer is made in the interest of the University.

Sl. No.	Name & Designation	From	To
1.	Smt Sabita Ghosh Warden ID No. 2009064	Vinaya Bhavana Girls' Hostel	Maitrayee Girls' Hostel

Head of the Department concerned is requested to release the above incumbent immediately to enable them to join the new place of posting. The joining report may be sent to the undersigned through the Head of the Department concerned within three days from the date of issuance of this office order.

No- Estab/DR/OO/250
Date- 22/09/2018

Registered (Acting)
Visva-Bharati

To,

1. Person concerned | Through Head of the
| Department concerned

Copy forwarded for information and necessary action to:

1. Proctor
2. Finance Officer
3. Joint Registrar (Accounts)
4. Joint Registrar (Establishment)
5. CS to Vice-Chancellor
6. PA to Registrar
7. Hindi Officer – to translate into Hindi and arrange to upload in the University website
8. University Webmaster – to upload in the University Website
9. File