



**VISVA-BHARATI  
SANTINIKETAN**

In terms of Office Order No. REG/Notify/156/1024 dated 06/09/2019 I, Shri Saugata Chattopadhyay hereby handover the charge of the office of the Registrar to Prof. Asha Mukherjee today on 06/09/2019 in the forenoon/~~afternoon~~.

Sd/-

Shri Saugata Chattopadhyay

In terms of Office Order No. REG/Notify/156/1024 dated 06/09/2019 I, Prof. Asha Mukherjee hereby takeover the charge of the office of the Registrar from Shri Saugata Chattopadhyay today on 06/09/2019 in the forenoon/~~afternoon~~.

Sd/-

Prof. Asha Mukherjee

Memo No. Reg/Notify/156/1025

Date: 06/09/2019

Copy forwarded of information and necessary action to:

1. Pro-Vice-Chancellor /All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Departments/ Centres
3. Finance Officer
4. Joint Registrar (Accounts)
5. All Joint Registrars/ JFO/Deputy Registrars/IAO/Assistant Registrars
6. C.M.O./C.S.O/U.E
7. CS to Vice-Chancellor
8. Assistant Registrar (Meeting) – for reporting to Karma-Samiti
9. PA to Registrar
10. Hindi Officer – to translate into Hindi and arrange to upload in the University website
11. University Webmaster – to upload in the University Website
12. File

*Asha Mukherjee*  
6/9/2019  
Registrar (Acting)  
Visva-Bharati