

Patha-Bhavana
Visva-Bharati

Ref. No. PB/R-2/2014-15/ 667

Date: 17-02-2015

To
The Registrar
Visva-Bharati
Santiniketan

Sub: Charge handover and takeover

Sir,

I, Sri Partha Chakravorty hereby handover the charge of Principal, Patha-Bhavana to Smt. Bodhirupa Sinha on 17th February 2015, morning as per your office order No. G/K. 10/III-9/2015.

Yours faithfully

Sd/-
(Sri Partha Chakravorty) 17-02-2015
Principal, Patha-Bhavana
Visva-Bharati

I, Smt. Bodhirupa Sinha hereby takeover the charge of Principal, Patha-Bhavana on 17th February 2015, morning from Sri Partha Chakravorty as per your office order No. G/K. 10/III-9/2015.

Yours faithfully

Sd/-
(Smt. Bodhirupa Sinha) 17-02-2015
Adhyaksha, Patha-Bhavana
Visva-Bharati

Forwarded by:

Sd/-Provost & Director SEI&RR
Visva-Bharati
Date: 17-02-2015

Memo No. Est / E-I / AOP & VP / 2014-15

SANTINIKETAN

Date: 26-02-2015

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres
- 3) Smt. Bodhirupa Sinha, Adhyaksha, Patha-Bhavana
- 4) Sri Partha Chakravorty, Grihadhyaksha, Patha-Bhavana
- 5) Controller of Examination / Dean / Deputy Dean of Students Welfare
- 6) Chairman, (HMC) & Proctor
- 7) Finance Officer
- 8) All Joint Registrars / Deputy Registrars / Assistant Registrars
- 9) Chief Medical Officer
- 10) Chief Security Officer
- 11) Internal Audit Officer
- 12) Hindi Officer-[With a request to translate it into Hindi]
- 13) C.S to Upacharya
- 14) P.A. to Registrar
- 15) Section Officer, Meeting
- 16) University Web-Master- Please upload it in the University Website
- 17) Personal file

Joint Registrar (Establishment)
Visva-Bharati