



VISVA-BHARATI
SANTINIKETAN

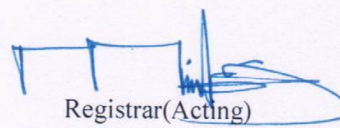
NOTICE

The undersigned is to convey for information of all concerned that the General Meeting of Visva-Bharati Karmi Parishad will be held on Tuesday, 1st December, 2015 at 2.00 p.m. at Cheena Bhavana Campus, Santiniketan to discuss about the formation of different Sub-Committees for conducting the ensuing Pous Mela at Santiniketan.

The employees (both teaching & non-teaching) of the University other than those rendering emergency services may leave their Bhavanas/ Departments/ Sections after obtaining prior permission of their Heads/ Controlling Officers at 1.30 p.m. for Sriniketan and 1.45 p.m. for Santiniketan to attend the said meeting.

All concerned are requested to attend their Offices/ Departments/ Sections soon after the meeting is over.

Memo.No.Admn./G/K.8/
Date: 28.11.2015


Registrar(Acting)
Visva-Bharati

Copy forwarded for information & taking necessary action to:

1. Pro-Vice-Chancellor/Provosts/All Directors/ Adhyakshas of all Bhavanas/ Vibhagas
2. Heads of Academic and Administrative Departments/ Centres/ Offices
3. University Engineer - He is requested to arrange Public Address system and seating arrangements etc. at Cheena Bhavana Campus at 2.00 p.m on 01.12.2015.
4. C.S to Vice-Chancellor
5. Assistant Registrar & In-Charge, Transport Section- Kindly provide transport from Sriniketan to Santiniketan and back on 01.12.2015 to facilitate the employees to attend the said meeting.
6. Joint Secretary, Karmi Parishad
7. Chief Security Officer
8. P.A to Registrar
9. University Webmaster- To upload it in the University website.