

**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is directed to convey that the Upacharya subject to ratification by the Karma-Samiti (Executive Council), is pleased to appoint Md. Faique, Associate Professor, Department of Arabic, Persian, Urdu & Islamic Studies as Head, Department of Arabic, Persian, Urdu & Islamic Studies, Bhasha-Bhavana, Visva-Bharati for a period of 03 (three) years with effect from **27-02-2017** in place of Professor Niaz Ahmad Khan, whose term as Head, Department of Arabic, Persian, Urdu & Islamic Studies, Bhasha-Bhavana, Visva-Bharati will come to an end on 26-02-2017.

Professor Niaz Ahmad Khan and Md. Faique are requested to handover and takeover the charge of the Head, Department of Arabic, Persian, Urdu & Islamic Studies, Bhasha-Bhavana, Visva-Bharati accordingly with an intimation to the undersigned.

Memo No. Estab / E-I / AOH & IC / 2016-17/ 38
Date: 24-01-2017


Registrar (Acting)
Visva-Bharati

To

- 1) Prof. Niaz Ahmad Khan, Head, Department of Arabic, Persian, Urdu & Islamic Studies.
- 2) Md. Faique, Associate Professor, Department of Arabic, Persian, Urdu & Islamic Studies.

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Directors / All Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Finance Officer / JFO / Joint Registrar-(Accounts) / IAO
- 4) Proctor & Chairman, (HMC)
- 5) Dean / Deputy Dean of Students Welfare
- 6) Chief Medical Officer / Chief Security Officer / University Engineer
- 7) All Joint Registrars / All Deputy Registrars / All Assistant Registrars
- 8) C.S to Upacharya
- 9) P.A. to Registrar
- 10) Assistant Registrar-(Meeting) -for placing it for ratification of the E.C.
- 11) University Web-Master- Please upload it in the University Website
- 12) Personal file-(02)