VISVA-BHARATI
CENTRAL LIBRARY

Memo No. CL/ 187 /2016-17/(36)   **Date: July 14, 2016.**

NOTICE

Sub: New Library Card

It may please be noted that the process of issuing of **Library Card** to the newly admitted students of UG / PG / Certificate / Diploma, M. Phil / Ph. D. and Ph.D. course work programmes of different Bhavanas will commence from **July 18 (Monday)** according to the guidelines given below. The process will be folded up on 30 Sept. 2016.

- **Online registration:**

Click on: http://172.16.2.2:8380/opac/ or http://14.139.211.2:8380/opac/ and fill-up online registration form from anywhere. Computers are available at Central and Sectional Libraries too. (Guidelines for filling-up online registration, see next page).

- **Document verification & photo session:**

Report at the Circulation Counter, **Central Library** along with the following documents on Mondays/Tuesdays/Wednesdays.

  a) Visva-Bharati Identity Card (original)
  b) Enrollment Card (original), and
  c) Proof of permanent address

[The documents will be verified and returned on the spot]

- **Issue of Library Cards:**

Library Cards may be collected (in person) on the following Thursday/Friday/Saturday of the week.

[Timings: 8.00 am to 7.00 pm except Wednesdays during 11.00 am to 4.00 pm.]

N.B. Students should **register their names** in the respective Bhavana Libraries immediately after collecting the Library Cards from the Central Library.

All the newly admitted scholars/students are invited to attend **Library Orientation Programme** to be conducted by the Central Library, Visva-Bharati as and when announced.

(Dr. V. K. Thomas)
University Librarian, Central Library
Visva-Bharati, Santiniketan

Online Registration

Open WebOPAC: http://172.16.2.2:8380/opac/ or http://14.139.211.2:8380/opac/
Click on: 'My Account'
Click on: 'New User? Sign up here'

Fill up only mandatory fields marked with *

Registration

Field		
* User Name	First Name	Last Name
IC No.		→ Don't Use
* Email Id		→ Recheck E-mail ID
Gender	Male ∨	
Blood Group	A- ∨	
DOB		
Occupation		
Category	∨	→ Don't Use

Home Address 1

	Line 1	Line 2
	Line 3	Line 4
City		
Pin		

Local Address 2

	Line 1	Line 2
	Line 3	Line 4
City		
Pin		
Phone No.	(Off.)	(Res.)
Mobile No.		

☐ Institution → Don't Use

Fields marked with * are mandatory

Sign Up   **Cancel**

Click on 'Sign Up' button to complete the registration.