



**VISVA-BHARATI
SANTINIKETAN
OFFICE ORDER**

गणित सदन / Computer Centre
विश्वभारती / Visva-Bharati
कार्ड नं./Docket No. 123
तिथि/Date 26-8-22

In terms of the Karma-Samati (Executive Council) Resolution No. 91 (Supplementary) dated 28/10/2017 and on the recommendations of the Screening Committee dated 14/07/2022 as per the existing rules of the University for up-gradation of Drivers, the Upacharya, subject to acceptance of the Finance Committee and ratification by the Executive Council has been pleased to pass order that following employees would be granted up-gradations in pay scale as given below:

Sl. No.	ID. No.	Name of the Employee(s)	Date of initial joining in Visva-Bharati with post & pay scale	Date of Promotion/joining as Driver & Pay Scale	Date of placement in Driver Grade-II in Level-4 (PB-1, GP-2400/- PR)	Date of placement in Driver Grade-I in Level-6 (PB-2, GP-4200/- PR)	Financial up-gradation granted under MACP with date	Placement to be made under Staff Car Driver Promotion Scheme as per KSR no. 18 dated 24/02/2007	Remarks
1	2	3	4	5	6	7	8	9	10
1.	2001086	Sri Shambhu Thakur	Motor Cleaner, 01/07/2001 PB-1, GP-1800/- Level-1	Promotion-Driver 02/11/2006 PB-1, GP-1900/- Level-2	02/11/2014 PB-1, GP-2400/- Level-4			Grade-I in PB-2, GP-4200/- Level-6 w.e.f. 02/11/2021	2 nd SCDPS on completion of 7 years of service in Grade-II or on completion of 15 years of service as Driver
2.	2012037	Sri Ahmed Hussain	Driver 11/08/2012 PB-1, GP-1900/- Level-2	Direct Appointment-Driver PB-1, GP-1900/- Level-2				Grade-II in PB-1, GP-2400/- Level-4 w.e.f. 11/08/2020	1 st SCDPS on completion of 8 years of service


Pay of the incumbents will be fixed as per rules. However, the grant of higher pay scale is subject to the undertaking that in the event of overpayment, if detected at a later stage, the same will be recovered from their pay. Enhanced pay will be disbursed on receipt of the undertaking by the Accounts Office. Representation, if any, from the employees concerned, should be made within **30 days** from the date of issuance of this order.

Ref. No.Estab./E-III/SCDPS
Date: 23/08/2022

8/28/8/2022
Registrar (Acting)
Visva-Bharati

Copy forwarded for information and necessary action to:

1. Finance Officer (Offg.) – With a request to place it before the Finance Committee for acceptance
2. Joint Registrar (Accounts)
3. Internal Audit Officer
4. Deputy Registrar (Establishment)
5. Joint Registrar & C S to Vice-Chancellor
6. Assistant Registrar (Meeting) – for ratification by the Karma-Samiti
7. PA to Registrar
8. In-charge, Hindi Cell – to translate into Hindi and arrange to upload in the University Website
9. Pay Fixation Cell
10. File Section – to record in the personal file of the persons concerned
- ✓ 11. University Webmaster – to upload in the University Website
12. P. File (02)

 23/8/2022