



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER


The undersigned is directed to convey that the following re-arrangement of official duties is made in the interest of the university with immediate effect until further order.

Sl. No.	Name & Designation	From	To
1.	Shri Rajib Chakraborty Section Officer	Accounts Office	Establishment Section (E-I)
2.	Shri Chandra Sekhar Roy Senior Assistant	Central Library	Legal Cell
3.	Shri Mrityunjoy Chakraborty Senior Assistant	Store & Purchase	Establishment Section (E-II)
4.	Shri Jadab Mondal Senior Assistant	Statistics Cell	Statistics Cell & Store & Purchase
5.	Shri Utpal Datta Office Assistant	Sangit Bhavana	Examination Section

Head(s) of the Office(s) concerned is/are requested to release the above incumbent(s) immediately to enable them to join their new place of posting(s). The joining report may be sent to the undersigned through the Head(s) of the Office(s) concerned.

No. Estab/E-III/O.2

Date: 13.02.2023


13/02/2023
Registrar (Acting)
Visva-Bharati

To,
Person(s) Concerned

Copy forwarded for information and necessary action to:

1. Principal, Sangit Bhavana
2. Finance Officer
3. Librarian (In-Charge)
4. Joint Registrar (Accounts/Legal/Examinations)
5. Deputy Registrar (Establishment)
6. Assistant Registrar (Store & Purchase)
7. Confidential Secretary to the Vice-Chancellor
8. Hindi Officer - To Translate into Hindi and upload on the University Website
9. PA to Registrar
10. Personal File(s)
11. University Webmaster - To upload on the University Website