



VISVA-BHARATI
SANTINIKETAN

No. Admn/G/G-15/ 1333

Date :18.07.2020

Joint Registrar (Accounts)
Visva-Bharati

Sub : Approval for re-engagement of outsourced workers of the University


The undersigned is directed to convey that the competent authority is pleased to approve re-engagement of 368 outsourced workers (**list enclosed**) of the University for the following period on the existing terms & conditions ;

(A) Re-engagement in two (02) phases (i) from 01-04-2020 to 28-06-2020 (89 days) and (ii) from 01-07-2020 to 31-07-2020 in respect of 367 outsourced workers as shown at Serial Nos. from 01 to 71 in the enclosed list.

(B) Re-engagement of one Pathology Technician of P.M. Hospital from 01-04-2020 to 09-06-2020 as shown at Serial No.72 in the enclosed list.

The payment of wages/remuneration to all outsourced workers will be met out of the budget heads as specified against each in the attached list.

Enclo : As stated.

 18/07/2020
Deputy Registrar (Administration)
Visva-Bharati

Copy forwarded to the following for information with a request to send the proposal regarding re-engagement of workers performing duties under their control for next 89 days to be effective from 03-08-2020 to Deputy Registrar (Administration) at least ten (10) days before expiry of the existing period of engagement :

1. All Directors/Principals of Bhavanas/Vibhagas of the University
2. Heads of all academic Departments and Administrative Offices/Sections
3. Finance Officer
4. Proctor
5. Dean of Student Welfare
6. Chief Medical Officer, Pearson Memorial Hospital
7. Prof.-In-Charge of Security
8. Deputy Registrar & Confidential Secretary to V.C.
9. Hindi Officer, Visva-Bharati
- To translate it into Hindi and arrange to upload it in the Univ. Website.
10. Section Officer, General Section
11. P.A. to Registrar
- ✓ 12. University Webmaster - To upload it in the University website.

General Section
Registrar's Office
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Sl. No	Bhavana/Department/Centre/Of fice/Section	Total number of Workers	Nature of work	Wages to be charged from budget heads
1	Principal, Palli Siksha Bhavana	10	Farm works	Weed contral and Agricultural Farm
2	Professor & Head, Department of Horticulture & post Harvest Technology (Palli Siksha Bhavana)	1	Laboratory realted works	Temporary Establishment (Non Academic)
3	Head, Department of Agronomy(Pally siksha Bhavana)	1	Office related job	Revenue budget of the Department concerned
4	Principal, Palli Siksha Bhavana	1	Office	Budget head of the Bhavana concerned
5	Head, Department of Animal Science(Pally siksha Bhavana)	4	Works at Dairy and Poultry Farm	Temporary Establishment (Non Academic)
6	Adhyaksha, Palli Samgathana Vibhaga	1	MTS	Palli Samgathana Vibhaga office
7	Head, Department of Lifelong Larning Extension(Palli Samgathana Vibhaga)	1	MTS	Revenue budget of Rural Extension Center
8	Head, Department of Rural Studies (Palli Samgathana Vibhaga)	1	Cleaner com Sweeper(Adibashi mahadal)	Department concerned (Revenue Budget)
9	Adhyaksha, Siksha Satra	1	Femal worker	Temporary Establishment (Non Academic)
10	Director PSNS	1	Pump operator	Fund received towards monthly contribution from the users of the swimming pool
11	Head, Department of Physical Education	2	MTS	Department of Physical Education
12	Head, Department of Yogic Art & Science	2	MTS	Yogic Art & Science
13	Adhyaksha, Vinaya-Bhavana	1	Female worker for sweeping	Vinaya Bhavana
14	Head, Department of Statistics	1	Cleaning & sweeping purpose	Revenue budget, Department of Statistics

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15	Professor & Head, Department of Computer & System Sciences	1	MTS	Revenue budget of the Department
16	Professor & Head, Department of Biotechnology	3	Office & Laboratory related work	Departmental Budget
17	In-charge, Integrated Science, Education & Research Center	2	1 Attendent-cum-Peon + 1 Peon come Sweeper	One worker from revenue budget & another worker from Temporary Establishment (Non Teaching)
18	Professor & Head, Department of Physics	1	Sweeping & Cleaning	Revenue budget of the Department
19	Head, Department of Chemistry	1	Cleaning	Revenue budget of the Department
20	Head, Department of Zoology	1	Cleaning toilets & Sarroundings	Revenue budget of the Department
21	Head, Department of Botany	2	1 Gardening purpose + 1 Laboratory related job	Revenue budget of the Department
22	Principal, Siksha Bhavana	3	1 MTS + 2 Cleaning and Sweeping	Revenue budget of Bhavana concerned
23	Vice chancellor's office	2	MTS	Temporary Establishment (Non-academic)
24	Joint Registrar, Academic & Research	1	Computer Assistant	Temporary Establishment (Non-academic)
25	Joint Registrar, Academic & Research	3	2 MTS + 1 Office related work	Temporary Establishment (Non-academic)
26	Assistant Registrar, Establishment	1	MTS	Temporary Establishment (Non-academic)
27	Joint Registrar, Legal cell	1	MTS	Legal cell budget
28	Assistant Registrar, Administration	2	1 Office worker + 1 MTS	Temporary Establishment (Non-academic)
29	University Engineer	2	Pump Attendants	Temporary Establishment (Non-academic)
30	University Engineer	4	3 MTS + 1 Drawing	Temporary Establishment (Non-academic)
31	In-charge, IQAC	2	Officer organizer+ Sweeper	Revenue Budget, IQAC
32	Librarian, University Library	22	20 Sweeping & Cleaning + 2 Stock maintenance	Temporary Establishment (Non-academic)

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
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33	In-charge, Computer center	1	MTS	Revenue Budget of computer center
34	Principal, Palli Siksha Bhavana	4	MTS	Revenue Budget under Weed control & Agricultural Farm
35	Chief Medical Officer, P.M Hospital	1	Word Master	Temporary Establishment (Non-teaching)
36	Chief Medical Officer, P.M Hospital	2	1 Security-cum- Peon- cum- Medical Attendent + 1 Attendant-cum- Dresser	Cost of sweeping & Sanitation other charges
37	Chief Medical Officer, P.M Hospital	1	Dental Surgeon	Temporary Establishment(Non-academic)
38	Security Officer, Watch And Ward	1	Computer & CC TV related work	Security budget (Revenue budget)
39	Assistant Registrar & Incharge, Transport	5	2 Driver + 3 Cleaning	Temporary Establishment (Non-academic)
40	Hindi Officer, Raj Bhasha Cell	1	Sweeping & Cleaning	Department budget
41	Joint Registrar & In-charge, Garden	68	Cleaning & Up keep	House keeping of common area of Bhavana campus
42	Director, Rabindra Bhavana	1	MTS	Temporary Establishment (Non-academic)
43	Principal, Sangit Bhavana	5	2 Gardening + 2 Sweeping & Cleaning + 1 Library	Revenue budget of the Department
44	Incharge, Rabindra Sangit Gaveshana Kendra	2	Cleaning & Sweeping purpose	Revenue budget of the Department
45	Principal, Patha Bhavana	3	Hostel related work	Revenue budget of the Department
46	Director Officiating, Publishing Department(Kolkata)	2	Book Stall at Chatak	Temporary Establishment (Non-academic)
47	Principal, Kala Bhavana	4	MTS	Revenue budget of Kala Bhavana
48	Assistant Registrar & In-charge, Guest House	26	9 Sweeper + 16 Attendant + 1 Gardener	Temporary Establishment (Non-academic)
49	P.R.O.	2	1 Peon + 1 Attendent	Temporary Establishment (Non-academic)
50	Principal, Vidya Bhavana	2	Sweeping & Cleaning	Revenue budget of the Department
51	Head, Department of Anthropology	1	Sweeping & Cleaning	Revenue budget of the Department


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52	Head, Economics & Politics	1	Sweeping & Cleaning	Revenue budget of the Department
53	Head, Geography	1	Sweeping & Cleaning	Revenue budget of the Department
54	Head, Philosophy & Comparative Religion	1	MTS	Revenue budget of the Department
55	Professor In-charge, Women studies	1	Attendent- cum- Helper	Fund Provided by UGC
56	Principal, Bhasha Bhavana	5	Subir Goswami, Shrabanti Ganguli, Nindulal Mirdha, (Terminated from 04.08.2020, Vide Ref. No. Admn./G/T-2,T-3,T-4, dt.: 04.07.2020	4 Revenue budget + 1 Temporary Establishment
57	Head, Department of Bengali	1	Sweeping & Cleaning	Revenue budget of the Department
58	Head, Department of Sanskrit, Pali & Prakrit	2	1 for office work + 1 for typing purpose	Revenue budget of the Department
59	Dean of Student's Welfare	5	MTS	Temporary Establishment (Non-academic)
60	Dean of Student's Welfare	1	Instructor in Yoga & Meditation	Temporary Establishment (Non-academic)
61	Director, PSNS	24	8 Sports Trainer + 12 Technical Grounds Man + 2 Office Superintendent cum coach + 2 coach	Temporary Establishment (Non-academic)
62	Director, PSNS	1	Psychological counselling	Student's Amenities
63	Director, PSNS	1	Career Counselling	Student's Amenities
64	Proctor	42	40 Sweeping + 2 Supervising	Cleaning of Hostel Proctor Office Hostel & Student's Amenities
65	Proctor	25	8 Metron + 15 Attendent + 2 Sweeper	Temporary Establishment (Non-academic)
66	Proctor	8	2 Metron + 3 Shivika + 3 Sweeper	Temporary Establishment (Non-academic)
67	Proctor	8	3 Metron + 5 Shavika (Patha Bhavana & Senior Girls hostel	Temporary Establishment (Non-academic)

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68	Proctor	1	Sweeping (Maitree girls hostel)	Temporary Establishment (Non-academic)
69	Proctor	1	MTS (Patha Bhavana hostel)	Revenue budget of Patha Bhavana
70	Proctor	5	2 Metron + 3 Attendant (Different girls hostel)	Temporary Establishment (Non-academic)
71	Proctor	19	1 Hostel Superintendent + 6 Warden + 9 Metron + 3 Sweeper (Different girls hostels)	Temporary Establishment (Non-academic)
72	Chief Medical Officer, P.M Hospital	1	Lab Technician (Resignation from service on Medical Ground dt:- 10.06.2020)	Temporary Establishment (Non-academic)
Total Workers		368		


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