

To

The Principals and HoDs of All Bhavanas,  
Visva-Bharati

Sub.: Urgently Required Information to Conduct AECC (English) Examination 2021

Sir/Madam,

In view of the fact that the AECC (English) Examination is to be held online, every Department is urgently requested to furnish the details of each student of AECC (English) in **soft copy, in word file (in .doc or .docx only)** within three days.

This is to ensure that each student of AECC (English) receives the question paper by email.

Only those candidates whose details are received in the following format from the HoD of the concerned Department will be considered as valid examinees of AECC (English) Examination.

The details required are:

**Heading of the List: Full Name of the Department and Bhavana (once only)**

**Serial no. Name of the Candidate**

**Candidate's Roll Number for the Concerned Examination**

**Candidate's Verified Email Address**

**Candidate's Verified Phone Number**

Email the Word file as attachment to

debarati.bandyopadhyay@visva-bharati.ac.in

Kindly treat this request with utmost urgency!

Thank you.

Yours sincerely,

Sd/-

Prof. Sabita Pradhan(HOD English)