



VISVA-BHARATI
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date:28 /12/2015

The Deputy Registrar(Accounts)
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employee.

It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

| Sl.No. | Name, Designation & Department | ID No. | Place | Period of LTC journey for leave encashment |
|--------|---|---------|------------------|--|
| 1. | Sri Ambarish Nandan, Asstt. Professor, Deptt. of Painting, Kala-Bhavana, V.B. | 2001125 | Rajasthan | 29/11/2015-09/12/2015 |
| 2. | Sri Anupam Chowdhury, Asstt. Professor, Deptt. of Design, Kala-Bhavana, V.B. | 2012052 | Agartala | 13/10/2015-12/11/2015 |
| 3. | Sri Anil Kumar, Associate Professor, AIHCA, V.B. | 2001013 | Uttarakhand | 09/11/2015-16/11/2015 |
| 4. | Sri Bhairab Ghosh, Studio Attendent, Kala-Bhavana, V.B. | 1985031 | Andaman | 05/11/2015-12/11/2015 |
| 5. | Sri Chandan Munshi, Asstt. Lecturer, Patha-Bhavana, V.B. | 1985003 | Kerala | 20/10/2015-30/10/2015 |
| 6. | Prof. Kailash Patnaik, Deptt. of Odia, Bhasha-Bhavana, V.B. | 1982015 | Mumbai, Lonavala | 30/05/2015-16/06/2015 |
| 7. | Sri Kalipada Pramanik, Asstt. Professor, Deptt. of Agronomy, P.S.B., V.B. | 2006029 | Andaman | 11/11/2015-19/11/2015 |
| 8. | Sri Mahadev Ghosh, Skilled Labour, Engineering Deptt., V.B. | 1980022 | Kolkata | 19/11/2015-20/11/2015 |
| 9. | Sri Palash Mondal, Asstt. Professor, Deptt. of Plant Protection, P.S.B., V.B. | 2003010 | Andaman | 06/10/2015-14/10/2015 |
| 10. | Sri Prajnalanakar Bhikkhu, Dy.Registrar, Indi Tibetan Studies, V.B. | 2007001 | N.Delhi | 05/10/2015-14/10/2015 |

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Sub: Proposal for approval towards encashment of 10 days Earned Leave for LTC journey.

| Sl. No. | Name, Designation & Department | ID No. | Place | Period of LTC journey for leave encashment |
|---------|--|---------|--------------------------|--|
| 11. | Sri Ranvir Sumedh Bhagwan, Asstt. Professor, Deptt. of Marathi, V.B. | 2009032 | A.K.Balapur, Maharashtra | 18/10/2015-12/11/2015 |
| 12. | Smt. Samapti Samanta, Sr. Asstt., E-II, V.B. | 2002013 | Rajasthan | 29/11/2015-09/12/2015 |
| 13. | Prof. Sambhu Charan Roy, Deptt. of Education, Vinaya-Bhavana, V.B. | 1961013 | M.P. | 29/10/2015-11/11/2015 |
| 14. | Prof. Saumen Kumar Maitra, Deptt. of Zoology, Siksha-Bhavana, V.B. | 2001012 | Andaman | 02/11/2015-12/11/2015 |
| 15. | Sri Shedup Tenzin, Asstt. Professor, Indo-Tibetan Studies, V.B. | 2002066 | Haridwar | 22/09/2015-01/10/2015 |
| 16. | Sri Shibdas Hazra, Office Asstt., Rabindra-Bhavana, V.B. | 1990024 | J&K | 28/10/2015-10/11/2015 |
| 17. | Sri Sonam Zangpo, Asstt. Professor, Indo-Tibetan Studies, V.B. | 2011037 | Delhi-Himachal | 12/10/2015-12/11/2015 |
| 18. | Sri Subrata Sinha, Asstt. Lecturer, Siksha-Satra, V.B. | 1997004 | Rahjasthan | 02/11/2015-11/11/2015 |
| 19. | Prof. Tapas Kumar Kundu, Deptt. of Physics, V.B. | 2004057 | Andaman | 28/11/2015-04/11/2015 |
| 20. | Prof. Tapati Mukherjee, Director, Rabindra-Bhavana, V.B. | 2012022 | Andaman | 27/11/2015-03/12/2015 |
| 21. | Smt. Uma Chatterjee, Asstt. Lecturer, Patha-Bhavana, V.B. | 1986028 | Andaman | 24/10/2015-31/10/2015 |
| 22. | Prof. Utpal Roy, Computer & System Science, Siksha-Bhavana, V.B. | 1997096 | Bangalore | 07/10/2011-15/10/2011 |
| 23. | Prof. Utpal Roy, Computer & System Science, Siksha-Bhavana, V.B. | 1997096 | Kerala | 25/10/2015-31/10/2015 |

Necessary steps may please be taken accordingly.

Joint Registrar
(Establishment)

Copy to:-

1. Person concerned(23)
2. Guard file
3. Personal file
4. Hindi Officer, Hindi Cell
5. University Webmaster- Kindly upload the office order in the University website

29.12.15
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