

NOTICE INVITING TENDER

Ref: CERB2015 (ZOO/VB)/02

Date: 24/08/2015

Opening Date: 24/08/2015

Closing Date: 17/09/2015

Tenders for the supply of hot cooked meal for a scientific even to be held for 3 days (1st October to 3rd October) in Visva-Bharati are invited from well established contractors / parties / persons (here bidder) having good experience in catering business. Sealed tenders should be sent to **Dr.Sudipta Maitra, Convener (CERB2015), Department of Zoology, Visva-Bharati, Santiniketan- 731 235** within the prescribed dates mentioned above. Only one quotation from each bidder is invited. Tenders received upto 4.00 PM on **17.09.2015** will be eligible for consideration as per Tender Notice and shall be further subject to the following terms and conditions.

Description/Specification	Price to be quoted for (unit)
(i) Full meal with service (Veg)	01
(ii) Full meal with service (non veg)	01
(iii) Tiffin Snacks, Tea, Cofee	01
(iv) Tea and Biscuits	01
(v) Cofee	01

(2) The bidder shall have to serve proper hygienically cooked fresh quality meals. Cooking, packing and service of the meal should be done in hygenic conditions. The supply of meals will have to be made throughout the scientific event. Overall numbers of meals to be supplied will be approximately 1500-2000. However numbers of meals may increase or decrease.

(3) Organisers will not provide utensils, water, any raw as well as serving materials and transportation to serve the food. Utensils and other servicing materials to serve the food will be brought by bidder and will take back after serving meals.

(4) Table arrangement and lighting (in case of dinner) to be made by the bidder. The rate of bid in the above should be inclusive of all.

(5) The Organizer reserves the right to accept/reject the lowest tender or all the tenders without assigning any reason. It is not necessary that contract will be allotted to all or any parties that participate in the tender.

(6) Validity of the offer: The bidder shall have no right to revise the quote within the period of validity on the plea of fluctuations in the market rate. The validity of the offer should be for a specified period of 90 days.

(7) The ST/VAT/IT Pan No. or Registration Number (as the case may be) should invariably be quoted in the offer, a photocopy of the latest clearance certificate of the above be enclosed with the offer, failing which the offer will not be considered.

(8) The University does not take responsibility and liability of compensation for any accidental loss occurred during the event.

(9) Suppliers having Rate Contract with Central or Provincial Government should quote along with a certified copy of the current Government Rate Contract.

(10) All quotations should be net, after showing discounts, if any.

(11) An amount of Rs. 500/- in the form of Demand Draft as non refundable application fee in favour of 'Accounts Officer, Visva Bharati' payable at State Bank of India, Santiniketan Branch must accompany the quotation.

(12) If the terms of the quotations etc. are vague, incomplete, contradictory and confusing the offer will be rejected without any explanation.

(13) Once the offer is accepted by the Indenter and the order is placed on the basis, the bidder will have to serve food accordingly for the stipulated time, or meeting the compensation for loss if any on account of non execution of the supply order.

(14) Liquidated Damage: Visva-Bharati deserves the right to impose liquidated damage as and when required; the rate of penalty will be at par with the same of the Govt. of India's instruction.

(15) Bank Commission where applicable will have to be borne by the supplier.

(16) All disputes subject to "Bolpur, Birbhum, W.B. Jurisdiction" only.

Dr. Sudipta Maitra
Convener, CERB 2015
Department of Zoology
Visva-Bharati