



VISVA-BHARATI  
SANTINIKETAN



NOTICE

The undersigned is to convey for information of all concerned that the General Meeting of Visva-Bharati Karmi Parishad will be held on 13.11.2018 at 2.00 p.m. at Cheena Bhavana Campus, Santiniketan to discuss about the formation of different Sub-Committees for conducting the ensuing Pous Mela -2018 at Santiniketan.

The employees (both teaching & non-teaching) of the University other than those rendering emergency services may leave their Bhavanas/ Departments/Sections after obtaining prior permission of their Heads/Controlling Officers at 1.30 p.m. for Sriniketan and 1.45 p.m. for Santiniketan to attend the said meeting.

All concerned are requested to attend their Offices/ Departments/ Sections soon after the meeting is over.

Memo.No. Admn/G/K.8/550  
Date : 12.11.2018

Registrar (Acting)  
Visva-Bharati  
Registrar (Acting)  
Visva-Bharati

Copy forwarded for information & taking necessary action to:

1. All Directors/Adhyaksha of all Bhavanas/ Vibhagas
2. Heads of all Academic and Administrative Departments/Centres/ Offices
3. Secretary, Karmi Sabha
4. President, Karmi Sabha
5. Secretary, Adhyapaka Sabha
6. President, Adhyapaka Sabha
7. Joint Secretaries, Karmi Parishad
8. C.S.to Vice Chancellor
9. Assistant Registrar & In-charge, Central Transport Cell- Kindly provide Transport from Sriniketan to Santiniketan & back on 13.11.2018 to facilitate the employees to attend said meeting.
10. Chief Security Officer(officiating)
11. P.A. to Registrar
12. University Webmaster-To upload it in the University website.