

## OFFICE ORDER

The undersigned is directed to convey that the Upacharya, subject to ratification by the Karma-Samiti (Executive Council), is pleased to re-appoint Dr. Gita A. Keeni as Head, Department of Japanese, Bhasha-Bhavana, Visva-Bharati for a period of three years or until further order whichever is earlier w.e.f. 16.04.2022.

Dr. Gita A. Keeni is requested to continue as Head, Department of Japanese, Bhasha-Bhavana, Visva-Bharati.

Memo No. Estab./E-I/AOH & IC/2022-23

Date: 06.04.2022

Registrar (Acting)

Visva-Bharati

To,

1) Dr. Gita A. Keeni, Department of Japanese, Bhasha-Bhavana, Visva-Bharati.

## Copy forwarded for information & necessary action to:

- 1. All Directors/ Principals of the Bhavana / Vibhaga
- 2. All Heads of the Departments / Centres / Sections
- 3. Finance Officer / Joint Registrar (Accounts) / IAO
- 4. Proctor & Chairman (HMC)
- 5. Dean/Deputy Dean of Students Welfare
- 6. In-Charge, Chief Medical Officer / In-Charge of Security / University Engineer
- 7. All Joint Registrars / Deputy Registrars / Assistant Registrars
- 8. Joint Registrar & C.S. to Upacharya
- 9. Assistant Registrar (Meeting)-for placing it for ratification of the E.C.
- 10. In-Charge Hindi Cell-with a request to translate it into Hindi and arrange to upload in the University Website.
- 11. P. A. to Registrar
- 12. In-Charge, Computer Centre, V.B.—Please upload it in the University website
- 13. Personal File