



Visva-Bharati
Santiniketan
Central Purchase Section

Notification


गणित सदन / Computer Centre
विश्वभारती / Visva-Bharati
सारांश सं./Docket No.93
दिधि/Date18.8.23.

Ref: CPS / 58 / 2023-2024

Date: 18.08.2023

As per notification issued by the Development Section, Visva-Bharati vide No. Dev/Annual Allocation/10/ 2023-2024 dated 10.07.2023, the undersigned is directed to request all Directors , Principals of Bhavanas/ Vibhagas/, Heads of both Academic and Administrative Departments /Sections/Centers/Offices of the University to submit their Indent Form for procuring items through GeM under GFR 2017.

As per our earlier notification (vide notice no.CPS/42/2023-2024 dated 18.07.2023) for purchase of Equipment / Furniture & Fixture / Laboratories items under capital Assets for the year 2023-24 through GeM ,the last for submission of Indent Form to the Undersigned was 15.08.2023.The Undersigned is further requested to all concern that send the duly filled Indent Form with specification without brand (attached Extra Sheet if needed) (prescribed Indent Form should be collect from the Central Purchase Section) within **25.08.2023 positively** .


Assistant Registrar
Central Purchase Section
Visva-Bharati

Copy for information and necessary action to:

1. All Director , Adhyaksha's of Bhavana's/ Vibhagas
2. All Heads of both Academic and Administrative Departments, Sections/ Centers/Offices
3. Finance Officers(Acting)
4. Joint Registrar Accounts
5. Internal Audit Officer (Acting)
6. CS To Upacharya
7. Joint Registrar (Development)
8. P.A. to Registrar
9. University Webmaster with a request to upload it in the University Website