

गणित सदन / Computer Cen
विश्वभारती / Visva-Bharati
सारांश नं. / Docket No. 09
तिथि / Date: 5/4/21

विश्वभारती
VISVA-BHARATI



Notification

DETENTION FOR SUMMER VACATION (2021)

The Academic Departments of the university will remain closed for Summer Vacation 2021 from 20/05/2021 to 30/06/2021.

Patha Bhavana and Siksha Satra (both the School Sections) will remain closed for Summer Vacation from 10/05/2021 to 09/06/2021.

The Directors /Adhyakshas of Bhavanas, Vibhagas and Heads of the Academic Departments are requested to make necessary arrangement for engagement of only one Academic Staff for each Department during Summer Vacation 2021, if required.

Faculty members, who will be detained during vacation period with prior approval of the Vice Chancellor, are eligible for Compensatory Leave to the extent of 1/3rd of the period of detention.

The Directors /Adhyakshas of Bhavanas, Vibhagas and the Heads of the Academic Departments are requested to send Bhavana wise single comprehensive proposal through proper channel with appropriate justification for such detention.

Proposal for detention in prescribed proforma as stated below should reach the Office the Establishment Section within 10 days for prior approval of the Vice Chancellor.

- A. Ex post facto and individual department wise proposals may not be accepted
- B. Single detention proposal for the entire Bhavana may please be sent.

Memo No. EST/E-II/V.7
Date 03/04/2021

Registrar (Acting)
Visva Bharati

Copy forwarded for information and necessary action to :-

- 1) Director / Adhyakshas of all Bhavanas / Vibhagas / Sadanas
- 2) All Heads of the Department / Centre
- 3) Finance Officer
- 4) Internal Audit Officer
- 5) University Webmaster to upload it, on the University Website

PROFORMA FOR DETENTION OF TEACHER DURING SUMMER VACATION 2021

(To be submitted through proper channel)

SL. No	Name (In full) of the teacher with Department, Designation, I.D. Number & Mobile number	Brief description of the work to be performed during detention	Period of detention (From date to date)	Detailed justification for such inevitable detention

Signature
With seal of the Head of the department
& Mobile Number

Recommendation of the Principal
of the Bhavana (with Seal)