



VISVA-BHARATI
SANTINIKETAN

Ref. No. V.B. / Est-II/ 21

Date 09/11/2015

The Deputy Registrar
(Accounts)

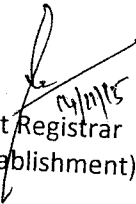
Sub.; Approval of LTC advance
Ref. : Submission of LTC application for advance

The undersigned is directed to convey that competent authority has been pleased to sanction LTC advance in favour of Sri Bidyut Kumar Sarkar, subject to the following condition.

- i) The official should produced evidence of purchase of tickets within 10 days of receipt of the advance to the Accounts Office for confirmation of journey
- ii) Claim/ Adjustment should be submitted within one month from the date of return journey, otherwise, penal interest as per applicable reat would be levied.

Details of advance are given below for taking necessary action.

SL. No.	Name of the employee, Department and Id. No.	Place of visit	Duration	Block	Advance amount sanctioned
1.	Sri Bidyut Kumar Sarkar, Technical Assistant, Computer Centre, V.B.	Andaman	2 nd week of January 2016	2014 to 2017	Rs. 84,000.00


14/11/15
Joint Registrar
(Establishment)

Copy to:-

- 1) Person Concerned
- ✓ 2) University Webmaster : with a request to upload in the University Website
- 3) Personal File.