



VISVA BHARATI
SANTINIKETAN

NOTIFICATION
DETENTION FOR SUMMER VACATION (2020)

The Academic Departments of the University will remain closed for the Summer Vacation 2020 from 11th June 2020 to 20th June 2020 vide notification No. REG/Notify/156/08 Dt. 02/06/2020.

Directors/ Adhyakshas of Bhavanas and Vibhagas and the Heads of the Academic Departments are requested to make necessary arrangements for engagement only one Academic Staff member for detention, if required, during Summer Vacation 2020 for the Department / Bhavana.

Faculty members detained during vacation period on getting administrative approval are eligible for Earned Leave to the extent of 1/3rd of the period of detention.

Heads of the Academic Departments are requested to send detention proposals only for one faculty member to the Principal concerned with appropriate justification for such detention. Principals of Bhavanas are requested to forward the proposals with recommendations / observation for all the Departments together.

Proposal for detention in prescribed proforma (attached) should reach this office immediately (within 07 days from the date of issue of this notification) for approval of the Vice – Chancellor.

PROFORMA FOR DETENTION OF TEACHERS DURING SUMMER VACATION, 2020.

ONLY FOR ONE FACULTY MEMBER

SL.NO.	Name (In full) of the faculty with Department, Design & Employee code	Brief description of the work to be performed	Period of detention	Detailed justification for such inevitable detention.
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Memo No EST/E-II/V.7
Dt.11/06/2020

debasini
Joint Registrar
Establishment

Copy to:

- 1) Directors/ Adhyakshas of Bhavana / Sadana /Vibhaga.
- 2) All Heads of the Academic Department /Centre.
- 3) C.S to Vice Chancellor.
- 4) In-Charge, Computer Centre : for uploading in University website.