



JOINING CIRCULAR

Sl. No.	Name	Post to which joined	Authority	Scale of Pay	Bhavana / Department	Date of joining	Date of Birth	Reference of Appointment	Terms and condition of Appointment	Remarks
1.	Jaya Kishor Seth	Associate Professor of Zoology (SC), Department of Zoology , Siksha Bhavana	Prof. Parimalendu Halder since retired	Academic Level 13A with Entry Pay of Rs. 1,31,400/- as per 7th CPC Pay Matrix	Department of Zoology , Siksha Bhavana	01.01.2026 (Forenoon)	04.07.1981	Est./E-1/Appoint/2025-26 dated.08.12.2025	1. Pay Fixation : As per rules. 2. Probation Period: One year. 3. Retirement benefit : will be covered under New Pension Scheme (NPS)	I.D.No. 2026004 Advt.No. 2/2025 Dated 29.05.2025 Post Sl. No. 29 PAN No: BWPPS2373Q

Memo No. Est./E-1/Appoint/2025-26

January 01, 2026

Copy forwarded for information and necessary action to:-

1. Directors / Principals of all Bhavanas / Vibhagas
2. Heads of all Departments/Centres/Sections
3. Finance Officer / Joint Registrar (Accounts) / JFO-IAO
4. Proctor/Dean/Deputy Dean of student welfare / Chief Medical Officer/ Professor In-Charge of Security/ Professor In-Charge, Engineering Section
5. All Joint Registrars/ Joint Registrar & C.S. to Upacharya / Deputy Registrars/ Assistant Registrars
6. In Charge, Pay Cell : Requesting to fix the pay of the incumbent as per rule
7. Assistant Registrar(Meeting)- for information
8. Assistant Registrar(SC/ST Cell)
9. In Charge, Computer Centre : You are requested to upload to the website
10. In Charge, Hindi Cell-with a request to translate it into Hindi and arrange to upload in the University Website.
11. P. A. to Registrar / Section Officer (E-I / II / III / File)
12. Jaya Kishor Seth / Personal file of Jaya Kishor Seth

My 01/2026

Registrar
 Visva-Bharati
 विश्वभारती
 Registrar
 Visva-Bharati