



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the administration has been pleased to grant the Patient Care Allowance @ Rs. 1400/- instead of Rs. 700/- per month to Shri Sandip Kolay, Senior Assistant, now working at Finance Office for the period from 01/09/2008 to 11/12/2008.

Necessary arrangement for payment of the arrear amount of Patient Care Allowance, after adjustment of the amount already paid, may be taken accordingly.

No.Estab./E-III/P-13
Santiniketan
Dated 14/11/2015
24

Joint Registrar (Establishment)
Visva-Bharati

To,
Shri Sandip Kolay
Senior Assistant
Finance Office

Copy forwarded for information and necessary action to :-

1. Finance Officer
2. Internal Audit Officer
3. Deputy Registrar (Accounts) - He is requested to make arrangement for payment of difference amount of Patient Care Allowance to Shri Kolay
4. C.S. to Upacharya
5. P.A. to Registrar
6. University Web Master – To Upload in the University Web site
7. Hindi Officer – To translate in to Hindi and arrange to upload the hindi version in the website within three days from the date of issuance of this Office Order
8. File