



**VIAVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

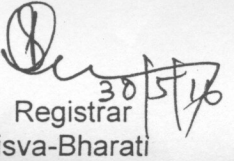
The undersigned is to convey that the following transfer is made in the interest of the University.

Sl. No.	Name & Designation	From	To
01.	Smt Purba Banerjee Museum Guide (Rabindra-Bhavana) (Employee Code No. 2009059)	Kala Bhavana	Rabindra Bhavana

Head of the Department concerned is requested to release the above incumbent(s) immediately to enable her to join her original place of posting. The joining report(s) may be sent to the undersigned through the Head of the Department concerned immediately.

No- Estab/E-III/O.2

Date- 30/05/2016


30/5/16
Registrar
Visva-Bharati

To,

01. Smt Purba Banerjee

| Through Head of the
| Department Concerned

Copy forwarded for information and necessary action to:-

1. Adhyaksha, Rabindra Bhavana
2. Adhyaksha, Kala Bhavana
3. Finance Officer
4. Internal Audit Officer
5. Joint Registrar (Establishment)
6. Accounts Officer
7. C.S. to Upacharya
8. P.A. to Registrar
9. University Web Master – To upload in the University Web site
10. Hindi Officer – To translate in to Hindi and arrange to upload the hindi version in the website within three days from the date of issuance of this Office Order
11. File