

VISVA-BHARATI SANTINIKETAN

OFFICE ORDER

The undersigned is directed to convey that the competent authority has requested all the staff members of the University (both teaching and non-teaching staff) to donate one day's salary for the month of July 2019 to the "Prime Minister's National Relief Fund" on a voluntary basis as a mark of solidarity with the cyclone affected families of Odisha in the recent cyclone "Fani". The amount so contributed would be eligible for 100% Income Tax relief under Section 80G of the Income Tax Act.

Staff members who would not like to contribute, are requested to send intimation to the Joint Registrar (Accounts) at ao@visva-bharati.ac.in within 15th July 2019.

The above issues with the approval of the competent authority.

Registrai (Acting) Visva-Bharati

Memo No: REG/ Notify/156/923

Date: 11.06.2019

Copy forwarded for information and necessary action to:

1. All Directors/ Principals of Bhavanas

- 2. All Heads of Academic and Non-Academic Departments/ Sections
- 3. Finance Officer
- 4. Joint Registrar (Accounts)
- 5. C.S. to Vice Chancellor
- 6. P.A. to Registrar
- 7. University Webmaster: With a request to upload this order in the website.