

गणित सदन / Computer Centre  
विश्वभारती / Visva-Bharati  
सारांश सं./Docket No. 1225-  
तिथि/Date 19.3.18



**VISVA-BHARATI  
SANTINIKETAN**

**OFFICE ORDER**

The undersigned is to convey that Shri Nilanjan Banerjee, Special Officer, will function as Media Co-coordinator of the University until further orders.

All press releases and briefs of the University to media will henceforth be made through Shri Banerjee with the prior permission of the competent authority.

This is issued with the approval of the competent authority.

Ref. No. Estab/DR/00/ 225  
Date 16/03/2018  
18/03/2018

Registrar (Acting)  
Visva-Bharati

To

1. Shri Nilanjan Benerjee, Special Officer

**Copy forwarded of information and necessary action to:**

1. All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/. Sections
3. Proctor
4. Finance Officer
5. Joint Registrar (Accounts)
6. All Joint Registrars/ JFO/Deputy Registrars/IAO/Assistant Registrars
7. C.M.O./C.S.O/U.E.
8. CS to Vice-Chancellor
9. Assistant Registrar (Meeting) – to report to Karma-Samiti
10. PA to Registrar
11. Pay Fixation Cell
12. Hindi Officer – to translate into Hindi and arrange to upload in the University website
13. University Webmaster – to upload in the University Website
14. File