



**VISVA BHARATI  
SANTINIKETAN**

**OFFICE ORDER**

The undersigned is directed to convey the approval of the competent authority that Dr. Tapu Biswas (E.C.No.2009063), Associate Professor, Department of English, Bhasha-Bhavana will assume the charge of the Internal Audit Officer temporarily in addition to his normal duties until further order with immediate effect.

Dr. Tapu Biswas, Associate Professor, Department of English is requested to take over the said charge immediately.

Memo No. Estab/E-III/O.2  
Date: 04/10/2023

Registrar (Acting)  
Visva-Bharati

To

Dr. Tapu Biswas, Associate Professor, Department of English, Bhasha-Bhavana

Copy forwarded for information and necessary action to:

1. Directors/Principals of all Bhavanas/ Vibhagas
2. Heads of Academic and Administrative Departments/ Centres/ Sections
3. Finance Officer
4. Proctor
5. Dean of Students' Welfare
6. The Chief Medical Officer(In-Charge), P.M. Hospital
7. In-Charge, Security
8. Joint Registrar & C.S. to Vice-Chancellor
9. Joint Registrar (Accounts)
10. Joint Registrars/ Deputy Registrars/ Assistant Registrars
11. Assistant Registrar (Meetings)
12. University Webmaster – to upload in the University Website
13. In-Charge, Hindi Cell- with a request to translate into Hindi and arrange to upload in the University Website
14. P.A. to Registrar