



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following rearrangement of official duties is made in the interest of the University with immediate effect.

Sl. No.	Name & Designation	From	To
1.	Shri Arka Das Section Officer ID No. 1998044	Engineering Section	Granthana-Vibhaga, Kolkata
2.	Smt. Rupama Sen Section Officer ID No. 2001111	Public Relation Office	Engineering Section

Head(s) of the Department(s) concerned is/are requested to release the above incumbent(s) immediately to enable to join the new place of posting. The joining report may be sent to the undersigned through the Head of the Department concerned.

No- REG/O.O./89/1069
Date- 18/10/2019

Sheela
18/10/2019
Registrar (Acting)
Visva-Bharati

To,

1. Person concerned | Through Head of the
| Department concerned

Copy forwarded for information and necessary action to:

1. Director, Granthana-Vibhaga, Kolkata
2. Finance Officer
3. Joint Registrar (Accounts)
4. Joint Registrar (Establishment)
5. CS to Vice-Chancellor
6. University Engineer
7. Assistant Registrar In-charge Public Relation Office
8. PA to Registrar
9. Pay Fixation Cell
10. University Webmaster - to upload in the University Website
11. Hindi Officer - to translate into Hindi and arrange to upload in the website
12. File