VISVA-BHARATI
SANTINIKETAN

Ref.No. V.B./EST-II/33   Date:01/09/2018

The Joint Registrar(Accounts)
Visva-Bharati

      Sub: Approval towards encashment of 10 days earned leave prior to commencement of LTC journey

      Ref.V.B./EST-II/22 dt.26/09/2013

      With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible before proceeding on LTC journey in favour of the following employees subject to the condition that an undertaking to be obtained from the concerned employees prior to disbursement of the amount in terms of the above noted Reference No. issued in favour of Deputy Registrar (Accounts) earlier.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Achiransu Acharya, Asstt. Professor, Deptt. of Economics & Politics, V.B.	2004053	Neil, Havlock, Andaman	18/10/2018- 26/10/2018
2.	Sri Apurba Prakash Majumder, Section Officer, Granthana Vibhaga, V.B.	1988154	Andaman	02/11/2018- 09/11/2018
3.	Sri Bidyut Kumar Sarkar, Technical Assistant, Computer Centre, V.B.	1997098	Jaisalmir, Jaipur	25/10/2018- 06/11/2018
4.	Sri Partha Saha, Proof Reader, Publishing Deptt., V.B.	1986100	Kalimpong	13/10/2018- 21/10/2018
5.	Sri Sarat Kumar Paridha, Sr. Asstt., Registrar's Office, V.B.	1990022	Balipatana, Orissa	21/08/2018- 28/08/2018
6.	Prof. Souvik Ghosh, Deptt. of Agril, P.S.B., V.B.	2013033	Jaisalmir	20/10/2018- 28/10/2018
7.	Sri Subrata Patra, Sr. Asstt., Examination Section, V.B.	1988151	Kolkata	14/10/2018- 29/10/2018
8.	Sri Supatim Bhattacharya, Computer Assistant, Examination Section, V.B.	2009054	Puri	19/08/2018- 22/08/2018
9.	Sri Susanta Das, Inventory Manager, Publishing Deptt., V.B.	1988149	New Delhi	23/10/2018- 30/10/2018

      Necessary steps may please be taken accordingly.

Assistant Registrar
(Establishment)
01/09/18

Copy to:-
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